

**WASHINGTON STATE
OFFICE OF ADMINISTRATIVE HEARINGS**

In the matter of:

Chad Eastep,

Respondent/Peace Officer.

Docket No. 290316

NOTICE OF HEARING BY WEBINAR

Agency: Criminal Justice Training
Commission

Program: Certification Denial

Agency No. 22-048

As set out in the enclosed Prehearing Conference Order issued December 20, 2022, the Office of Administrative Hearings (OAH) has scheduled a Hearing with an administrative law judge as follows:

Date: Monday, March 27, 2023

Time: 9:00 AM Pacific Time

Location: WebEx Teleconference (see instructions below)

Judge: Dan Gerard

Access Code: 2460 643 8668

Hyperlink:

<https://watech.webex.com/watech/j.php?MTID=m42311118af97e336922bda32a5c8867f>

Date: Tuesday, March 28, 2023

Time: 9:00 AM Pacific Time

Location: WebEx Teleconference (see instructions below)

Judge: Dan Gerard

Access Code: 2458 464 0089

Hyperlink:

<https://watech.webex.com/watech/j.php?MTID=ma554f9efa49e7ab9632896bb5e0d576e>

Date: Wednesday, March 29, 2023

Time: 9:00 AM Pacific Time

Location: WebEx Teleconference (see instructions below)

Judge: Dan Gerard

Access Code: 2452 307 6604

Hyperlink:

<https://watech.webex.com/watech/j.php?MTID=m34264f2b14a675bf2e28656982cfd75f>

Date: Thursday, March 30, 2023
Time: 9:00 AM Pacific Time
Location: WebEx Teleconference (see instructions below)
Judge: Dan Gerard
Access Code: 2450 347 6602
Hyperlink:

<https://watech.webex.com/watech/j.php?MTID=m30452352a1b96504e60670b3519ef828>

Date: Friday, March 31, 2023
Time: 9:00 AM Pacific Time
Location: WebEx Teleconference (see instructions below)
Judge: Dan Gerard
Access Code: 2456 331 0696
Hyperlink:

<https://watech.webex.com/watech/j.php?MTID=m8eaac7a414bed33dc3be1298c8845458>

Date: Monday, April 3, 2023
Time: 9:00 AM Pacific Time
Location: WebEx Teleconference (see instructions below)
Judge: Dan Gerard
Access Code: 2462 474 5804
Hyperlink:

<https://watech.webex.com/watech/j.php?MTID=m1885932c8285c066437b604b4348013a>

CONNECTING TO THE WEBEX WEBINAR HEARING

***If you have not previously installed the WebEx Meeting program:**

Ctrl + Click on the hyperlink above. Once you click the link, you will be prompted to install the program. The program can be downloaded using the Google Chrome browser. Once installed, the program will ask you for your email address. Above the space for your email address, you will see a series of random numbers. This will be your 'name badge' which other participants will see. Change these numbers to your full name and enter your email address. Follow the additional steps below.

***If you have previously installed WebEx, start here.**

Ctrl + Click on the hyperlink above, and then hit the "Next" link and a new box will appear with a large circle containing letters. Below this circle you will see the words "Audio: Use computer for audio". Click the down arrow next to this phrase for the dropdown menu. Choose the option "Call me", and then enter your telephone number in the space provided. Next, click the green "Join Meeting" below. You will be called by the computer system. If you have caller ID, the number may be from somewhere outside Washington. When you answer, the automated system will prompt you to press 1 on your keypad. After pressing 1, you will be in the hearing and may hear and see other participants on the

meeting. Please ensure the camera on your computer is enabled. Please mute your lines until the judge joins and instructs you to unmute your audio.

CONNECTING ONLY THROUGH THE TELEPHONE

To participate in the Hearing, call **1-855-929-3239** at the time specified above. When prompted, **enter the Access Code followed by the # key**. You will not have an Attendee ID Number. When prompted by the system for your Attendee ID Number, just press #. You will now be in the hearing and may hear other participants on the call. Please announce yourself as you join the hearing. Make sure your phone has reception and is charged to last at least an hour, and that you are in a quiet place where you can hear and be heard clearly.

If you have problems joining the Hearing, or if the judge does not join within ten minutes after the Hearing start time, immediately call the Office of Administrative Hearings (OAH) at 1-800-583-8271. If you get disconnected, call back in using the same code. If you have trouble getting reconnected to the telephone conference, call 1-800-583-8271 immediately for help.

You must call or log in to the Hearing. If you fail to call or log in, the administrative law judge may hold you in default and dismiss your appeal. RCW 34.05.440(2)

If you are unable to participate, you may request a continuance of the Hearing. A request must include a reason. The continuance will only be granted if you can show good cause. Please send your request to the assigned administrative law judge at:

Office of Administrative Hearings
949 Market Street Suite 500
Tacoma, WA 98402
Fax: (253) 593-2200

You may also send your request to the assigned administrative law judge electronically via the OAH Portal or by secure email. You must send a copy of your request to everyone listed on the Certificate of Service. If the request is urgent, call 1-800-583-8271. You must call in unless the Office of Administrative Hearings notifies you that the hearing is continued.

You may be represented by an attorney or other representative at your own expense. RCW 34.05.428. If you need an interpreter, we will provide one at no cost. If you have a disability and need accommodation, we may be able to help. Please contact the Office of Administrative Hearings at 1-800-583-8271 to request an interpreter or accommodation.

You can find more information about the hearing process at www.oah.wa.gov.

Firearms and other dangerous weapons are prohibited at hearings and in all Office of Administrative Hearings facilities. WAC 10-20-010.

CERTIFICATE OF SERVICE ATTACHED