



WASHINGTON STATE CRIMINAL JUSTICE TRAINING COMMISSION

Monica Alexander, Executive Director

19010 1st Avenue South • Burien, WA 98148 • Phone: 206-835-7300 • www.cjtc.wa.gov

November 2, 2021

ELECTRONICALLY DELIVERED

Greetings Chiefs and Sheriffs:

First and most importantly, I want to thank you for your support. I recognize we have experienced many changes to the laws in Washington and this has caused concern, frustration, and in some cases mental fatigue. Thank you for continuing to work with us while we adjust training to the legislative mandates.

With that said, I need to notify you of a small change for the Basic Law Enforcement Equivalency Academy (BLEEA) and the Corrections Officers Equivalency Academy (COEA).

Due to the curriculum realignment and restructure of the BLEEA - 2021 and the COEA, minor changes were made to the application process to attend these academies. To meet the new legal and legislative mandates, we are requesting the following documentation be provided with every registration request:

- Documentation of Certification
 - A letter indicating the certification status of the applicant has been checked and the applicant is in good standing
- Curriculum or syllabus of the previous training program the applicant completed (This information can be obtained by the officer prior to leaving her/his agency)
 - This will be reviewed to verify the training is equivalent to current standards

The below requirements have not changed:

- Acadis registration request
- Previous law enforcement or corrections employer and dates of employment
- Certificate of Completion of previous training program
- Completion of comparable EVOC training (BLEEA only)
- Statement of Fitness
- Student Liability Release
- Firearms Proficiency Test (BLEEA only)

These requirements are effective for all upcoming BLEEA and COEA classes. The next BLEEA is scheduled for January 2022, while the next COEA is scheduled for April 2022.

Chiefs and Sheriffs

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If you have questions or concerns, please contact Assistant Director Kevin Zeller at kzeller@cjtc.wa.gov or 206-835-7337.

Thank you and please be safe.

Sincerely,

A handwritten signature in black ink, appearing to read "Monica Alexander". The signature is fluid and cursive, with the first name "Monica" being more prominent than the last name "Alexander".

Monica A. Alexander

Executive Director

Cc: Jerrell Wills, Deputy Director
Kevin Zeller, Assistant Director