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| APPLICANT INFORMATION | | | | | | |
| Name: |  | | | Date: |  | |
| Current Employer: | |  | | Email: |  | |
| Date assigned to Independent Investigation Team: | | |  | Cell Phone:  Desk Phone: | |  |
| Name of Independent Investigation Team: | | |  | Your Title and Responsibilities on IIT: | |  |
| Is there any history of Dishonorable Behavior? Reference ([WAC 139-12-030 (4)(c)(vi)](https://apps.leg.wa.gov/wac/default.aspx?cite=139-12-030) | | | | | |  |

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| IIT QUALIFIED LEAD INVESTIGATOR CERTIFICATE REQUIREMENTS | |
| *To apply for an IIT Qualified Lead Investigator Certificate, please provide proof of the following:* | |
| Requirement 1:  Required Documents: | At least three years of uninterrupted experience as a certified peace officer, crime scene investigator, or related expertise in a discipline relevant to investigations ([WAC 139-12-030 (4)(c)(v)](https://apps.leg.wa.gov/wac/default.aspx?cite=139-12-030)).  Letter from applicant’s employing agency on department letterhead, signed by the Chief or Sheriff |
| Requirement 2:  Required Documents: | Successful completion of the following training classes:   * Basic Homicide Investigation * Interviewing and Interrogation * Law Enforcement Training and Community Safety Act (LETCSA)  [Patrol Tactics 24Hour In-Service](https://cjtc.wa.gov/training-education/patrol-tactics-24-hour-in-service)   Course completion Certificates or Transcripts  **-OR-** |
| If requesting a waiver for training:  Required Documents: | Applicants with two years or more of relevant, full-time criminal investigative work experience may substitute their work experience for the Basic Homicide Investigation and/or Interviewing and Interrogation classes. Applicants are still required to successfully complete the LETCSA  De-escalation/Patrol Tactics 24 Hour In-Service.  Letter from applicant’s employing agency on department letterhead, signed by the Chief or Sheriff, attesting to work experience and complete training transcript. |
| APPLICATION MATERIALS ATTACHED | |
| Proof of at least three years of uninterrupted experience  Date of hire:  Basic Homicide Investigation  Name of company or agency that provided training:  Dates of class:  Credit hours:  Substitute work experience (See option below)  Interviewing and Interrogation  Name of company or agency that provided training:  Dates of class:  Credit hours:  Substitute work experience (See option below)  LETCSA Patrol Tactics 24 Hour In-Service | |
| To substitute work experience for training:   Two or more years of relevant, full time criminal investigative work experience.  Name of investigative unit:  Start and end dates in investigative unit:  Your title in unit:  Please list your main responsibilities in the unit, (e.g. recommend charges, write search warrants, conduct interviews and/or interrogations, process crime scenes, etc.):  Further information may be requested if relevancy of experience is not clear. | |

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| WSCJTC PROGRAM MANAGER ONLY | | | |
| Proof of at least three years of uninterrupted experience:  Letter from Chief or Sheriff  Other: | | | |
| Proof of Basic Homicide Investigation:  Course completion certificate  Outline of course curriculum  Chose to substitute work experience: | | | |
| Proof of Interviewing and Interrogation:  Course completion certificate  Outline of course curriculum  Chose to substitute work experience: | | | |
| Proof of LETCSA Patrol Tactics 24 Hour In-Service:  LETCSA Patrol Tactics 24 Hour In-Service course completion certificate | | | |
| Recommendation:  Award the named applicant an IIT Qualified Lead Investigator Certificate  Do Not award the named applicant an IIT Qualified Lead Investigator Certificate  Reason for denial:  Action taken to notify applicant: | | | |
| Program Manager Signature: |  | Date: |  |
| DIVISON Manager ONLY | | | |
| I agree with the above recommendation:  Award IIT Qualified Lead Investigator Certificate  I disagree with the above recommendation:  Not Awarded an IIT Qualified Lead Investigator Certificate  Reason for denial:  Action taken to notify applicant: | | | |