



WASHINGTON STATE
CRIMINAL JUSTICE TRAINING COMMISSION
19010 1ST AVENUE SOUTH, BURIEN, WA 98148

COMMISSION MEETING
Wednesday, June 30, 2021
9:30 AM

COMMISSION MEMBERS PRESENT:

Jeff Myers (Chair), Chief, Hoquiam Police Department
Ken Hohenberg (Vice-Chair), Chief, Kennewick Police Department
Laura Wells, Citizen at Large
Tim Reynon, Tribal Representative, Puyallup Tribe
Brian Burnett, Sheriff, Chelan County
Joshua Kelsey, Sergeant, Lynnwood Police Department
Dan Satterberg, Prosecuting Attorney, King County
Robert Snaza, Sheriff, Lewis County
Penelope Sapp, Lieutenant, Kitsap County Jail (Telephonically)

WSCJTC STAFF PRESENT:

Norma Moreno, Executive Assistant
Marisa Peer, Manager, HR
Ethan Swenson, Administrative Assistant, Information Technology Unit

GUESTS PRESENT:

Mike Webb, Assistant Attorney General, WA State Attorney General
Justin Kato, Assistant Attorney General, WA State Attorney General
Mac Pevey, Assistant Secretary, Department of Corrections

OPENING

Jeff Myers, Commission Chair

Chair Myers called the meeting to order at 9:35 AM.

Norma Moreno conducted a roll call of the Commissioners. A quorum was present.

Chair Myers shared with the Commission that he received a letter from the Governor stating that Senate Bill 5051 will take effect on July 25, 2021, affecting the makeup of the Commission.

Chair Myers thanked **Vice-Chair Hohenberg**, **Commissioner Burnett**, and **Commissioner Strange** for their service and time spent on the Commission. **Chair Myers** also thanked **Commissioner Wells** for her service and time spent on the Commission as, due to her term expiring, this would be her final meeting.

Chair Myers also introduced Mike Webb as the new Commissioner Designee.

Chair Myers informed the Commission that the main purpose of the meeting is to conduct interview and to make a decision regarding the hiring of the Executive Director position for the Criminal Justice Training Commission if the Commission so chooses. **Chair Myers** stated that former Executive Director Sue Rahr is using terminal leave and so there would be overlap

between her official retirement date and the new Executive Director's appointment if a decision were to be made in this meeting.

Chair Myers reminded the Commission that a subcommittee was formed to assist CJTC HR in vetting the applications received in regard to the submitted job posting that was based off a position description that was previously approved by the Commission. **Chair Myers** further reminded the Commission that the Executive Director is strictly an appointee of the Commission and works at the direction of the Commissioners. **Chair Myers** explained that the job posting was listed for 30-days, from April 15, 2021, to May 14, 2021, on careers.wa.gov which links into govjobs.com as well as indeed.com. **Chair Myers** informed the Commission that the job posting received 2,177 hits and the Commission received 24 applications. **Chair Myers** stated that three finals were selected to be interviewed by the Commission, but one of the candidates withdrew themselves from consideration due to a family emergency.

EXECUTIVE SESSION

At 9:47 AM, **Chair Myers** announced the Commission would be going into Executive Session to:

- (1) Evaluate the qualifications of an applicant for public performance and/or to review the performance of a public employee

He advised, there are no members of the public present, and the public is excluded from the executive session in order to:

- (1) Discuss the performance of another employee confidentially so as not to disrupt the daily operations of the agency.

He shared his expectation for Executive Session to last 3 hours and 30 minutes.

It was later announced that Executive Session was extended by an additional hour.

Chair Myers brought the meeting back on the record at 2:00 PM.

NEW BUSINESS

Executive Director Discussion and Decision

Jeff Myers, Commission Chair

Chair Myers reminded the Commission that only two candidates were interviewed due to a third dropping out from consideration.

Vice-Chair Hohenberg shared that he was pleased by the number of responses received through the job posting and by the vetting of these responses by the subcommittee. **Vice-Chair Hohenberg** stated the importance of having a background with state lawmakers was critical for this position and praised her for her discussion regarding the relationships she maintains with law enforcement stakeholders and community stakeholders, as this builds public trust for policing. **Commissioner Satterberg** thought it was valuable to see Monica Alexander in action as the Interim Executive Director, as she has a vision to carry the Commission through the upcoming changes, such as professionalizing the decertification process, broaden curriculum, and increase community engagement. **Commissioner Snaza** thanked CJTC staff and HR for putting together some comprehensive questions for the interviews and praised Monica Alexander's ability to continue the relationships established by previous Executive Director Sue Rahr. **Commissioner Reynon** expressed his gratitude to his other Commissioners for their efforts and openness in getting the Commission to this point in the process and further thanked

both interviewees for their time. **Commissioner Wells** praised Monica Alexander's reputation with the legislature and her authenticity and shared her unsettled feeling about the future as her time as a Commissioner ends but feels at peace with the Commission being in the hands of Monica Alexander as the Executive Director. **Commissioner Kelsey** felt that there are opportunities for growth for Monica Alexander as the Executive Director as she already has the passion and the experience for the position. **Commissioner Sapp** shared that she liked the approaches proposed by Monica Alexander and praised her abilities to handle difficult situations with calmness and professionalism.

Commissioner Burnett pointed out when asked what changes or enhancements she would make to the Commission's current philosophy, Monica Alexander answered that no drastic changes would be made but rather some adjustments could be made though she was unsure what those adjustments would be, and **Commissioner Burnett** felt that after being at CJTC for nearly two years that he would have hoped she would have a better idea of what changes she would like to make and to articulate those ideas to the Commission. **Commissioner Burnett** further expressed concerns regarding a culture issue within CJTC TAC staff and how this could become a problem with recruitment, explaining his hope that this be addressed in the near future. **Vice-Chair Hohenberg** felt that one of the strengths of a high performing organization is having an Executive Director that is going to be adaptable, flexible, and resilient, stating that there are a lot of changes on the horizon but that nobody can predict the upcoming factors and account for them ahead of time.

Chair Myers shared his experience that the first thing Monica Alexander does is listen, that as Interim Executive Director you are not afforded the opportunity to affect a lot of change but believes that Monica Alexander will surround herself with the right people and listen to all of the stakeholders. **Chair Myers** reminded the Commission is representing stakeholders which make up 7 million residents of the state of Washington and that a Commissioner needs to keep that fact in mind. **Chair Myers** expressed confidence that Monica Alexander could move the Commission forward and can quickly pivot to any upcoming changes.

Vice-Chair Hohenberg moved to appoint Monica Alexander as the Executive Director of the Criminal Justice Training Commission. **Commissioner Wells** seconded the motion. **The motion passed unanimously.**

Chair Myers thanked the Commission for the long and arduous process of appointing an Executive Director. He asked if anyone had anything further. Hearing none, he adjourned the meeting at 2:19 PM.

Next Meeting: September 8, 2021, 10 AM, WSCJTC

Written by:	 _____ Norma Moreno, Executive Assistant	11/24/21 _____ Date
Reviewed by:	 _____ Monica Alexander, Executive Director	11-24-2021 _____ Date
Approved by:	 _____ Jeff Myers, Commission Chair	11-10-2021 _____ Date