



WASHINGTON STATE
CRIMINAL JUSTICE TRAINING COMMISSION
19010 1ST AVENUE SOUTH, BURIEN, WA 98148

COMMISSION MEETING
Wednesday, June 13, 2018
10AM

COMMISSION MEMBERS PRESENT:

Jeff Myers (Chair), Chief, Hoquiam Police Department
Bill Elfo (Vice-Chair), Sheriff, Whatcom County
Laura Wells, Citizen-at-Large
Joshua Kelsey, Sergeant, Lynnwood Police Department
Ken Hohenberg, Chief, Kennewick Police Department
John Turner, Sheriff, Walla Walla County (Telephonically)
Robert Latter, Sergeant, Clark County
De'Sean Quinn, Councilman, Tukwila
Todd Bowers, Deputy Attorney General, Attorney General's Office
Marc Lamoreaux, Assistant Chief, Washington State Patrol
Penelope Sapp, Lieutenant, Kitsap County Jail
Jennie Cowan, Assistant Attorney General, Attorney General's Office (Commission Advisor)

WSCJTC STAFF PRESENT:

Sue Rahr, Executive Director
Rex Caldwell, Deputy Director
Marisa O'Neill, Executive Assistant
Rick Bowen, Commander, Basic Training Division
Tisha Jones, Manager, Certification Unit
Sonja Peterson, Manager, Human Resources
Rachelle Wright, Program Manager, Advanced Training Division
Brian Elliott, Manager, Fiscal Services Unit
Donna Rorvik, Division Manager, Quality & Standards Division
Ethan Swenson, Administrative Assistance 3, Information Technology Unit
Alex Buijs, Administrative Assistant 3, Advanced Training Division
Christina Parslow, Intern, Advanced Training Division

GUESTS PRESENT:

John Hillman, Assist. Attorney General, Attorney General's Office
Gene Miller, Criminal Investigator, Pierce County Prosecutor's Office
Teresa Taylor, Executive Director, WACOPS
Daniel Nelson, Sergeant, Seattle Police Department
Lesley Cordner, Assistant Chief, Seattle Police Department
Shanon Anderson, Lieutenant, Seattle Police Department
Chalia Stallings-Aldilima, Attorney General's Office

OPENING

Jeff Myers, Commission Chair

The Chair called the meeting to order at 10:00 AM.

Marisa O'Neill conducted a roll call of the Commissioners. A quorum was present.

The Chair opened the meeting thanking Commission Hohenberg for his coverage of the March 2018 Commission Meeting. **The Chair** then requested an update regarding the upcoming Chief for a Day. Rachele Wright, a co-coordinator of Chief for a Day, informed the Commission there are 35 participating agencies and that the event will occur on August 16, 2018. CJTC is accepting outside displays and motorcade support, which will occur between ShoWare Center in Kent, WA and WSCJTC campus in Burien, WA. State Patrol has been made aware of the event and motorcade for traffic purposes.

APPROVAL OF MEETING MINUTES

The Chair called for review and approval of the meeting minutes from December 2017 and March 2018.

Commissioner Hohenberg moved to approve the December 2017 minutes. **Commissioner Elfo** seconded the motion. **The motion passed unanimously.**

Commissioner Hohenberg moved to approve the March 2018 minutes. **Commissioner Sapp** seconded the motion. **The motion passed unanimously.**

EXECUTIVE DIRECTOR'S REPORT

Sue Rahr, Executive Director

Staff Introductions

Director Rahr provided an introduction of new CJTC staff member Alex Buijs of the Advanced Training Division. Alex shared a bit of her bio and was welcomed by the Commission. A new member of the CJTC family was announced, Emery Wilcox, son of Information Technology Unit Manager Jeff Wilcox, born June 10, 2018. Matt Faulk was announced to have left CJTC to pursue new interests. His replacement is in the background process.

Legislative Update

Director Rahr provided a handout titled Overview of Critical Sections of ESHB 3003 and 1-940. The bills are still in the Washington State Supreme Court as the passed bill has been challenged. Oral arguments are to take place June 28, 2018 with a ruling occurring shortly thereafter. The appropriated money to carry out the legislation remains in the budget, but CJTC cannot start the rulemaking process until after a resolution has been reached by the Supreme Court or the initiative is passed. The handout, 1-940 Implementation Plan, was provided.

Director Rahr emphasized that although The Commission has final authority over all the rules, CJTC has made efforts to meet and work with stakeholders to ensure their voices are heard.

Commission Myers encouraged the hosting of public forums on CJTC's campus.

Budget Update

Director Rahr informed the Commission WASPC is meeting with the Governor's Office to attempt to get emergency funding to add an additional BLEA class or two in FY2019, as the waitlist is now up to 6 months. If an additional class is granted, it will be held in Spokane, even though the cost per class is higher than here at the Burien campus.

Director Rahr informed the Commission that the Small Agency reimbursement fund has been restored after being dissolved this year.

21CPL

Director Rahr informed the Commission the first pilot rollout will commence the end of June 2018, with 15 students enrolled. **Action:** Update will occur during the September meeting.

C2

Director Rahr advised that our agency is progressing with the next round of testing. **Action:** Brief on validation at the September meeting.

Emotional Intelligence and Race in Policing

Director Rahr informed the Commission CJTC has contracted with a psychologist to develop an emotional intelligence training curriculum, and a PhD from Seattle Central College has been contracted to help finish the History of Race and Policing training.

VIRTRA

Director Rahr informed the Commission of the huge improvement this simulator provides over previous methods. Funding in FY19 exists to purchase a second VIRTRA training simulator.

NEW BUSINESS

Chair Myers introduced Assistant Attorney General Jennie Cowan who will replace John Hillman as the Commission Advisor.

Agency Sponsored Legislation

Director Rahr proposed the idea of having different agencies sponsor legislation which would bring the legal maximum wait time to commence training from 6 months to 2 months (or 60 days).

After reviewing the packet and hearing testimony, **Commissioner Hohenberg** moved for resolution to support. **Vice-Chair Elfo** seconded the motion. **The motion passed unanimously.**

WAC Rule Review

Tisha Jones, Certification Manager

Tisha Jones provided an overview of changes CJTC is looking to adopt per RCW 43.101.080. A handout was provided to Commissioners and is attached to these minutes.

First review of WAC 139.07.020, with proposed adoption in September. This WAC deals with establishing lawful permanent residency as a portion of consideration. It was recommended to include homeschool transcripts as acceptable proof. The Commission recommended revisiting

WAC review in September or December. **Action:** WAC 139.07.020 – Reach out to WA Universities to determine what they use for proof of homeschool requirements and graduation certificates .

First review of WAC 139.10.215, with proposed adoption in September. Review was completed with no additional questions .

Public Hearing: Sergeant Daniels with Seattle Police Department as Crisis Intervention Coordinator asked if current Crisis Intervention exemption would still count if agencies develop their own Crisis Intervention Training. Tisha Jones reminded the Commission that a variance had previously been granted to Seattle Police Department specifically for this WAC. After reviewing the packet and hearing testimony regarding WAC 139.05.300, **Commissioner Kelsey** moved to adopt the WAC. **Commissioner Quinn** seconded the motion. **The motion passed unanimously.**

Public Hearing: After reviewing the packet and hearing testimony regarding WAC 139.10.211, **Commissioner Hohenberg** moved to adopt the WAC. **Commissioner Sapp** seconded the motion. **The motion passed unanimously.**

Public Hearing: After reviewing the packet and hearing testimony regarding WAC 139.10.213, **Commissioner Sapp** moved to adopt the WAC. **Commissioner Quinn** seconded the motion. **The motion passed unanimously.**

Public Hearing: After reviewing the packet and hearing testimony regarding WAC 139.10.214, **Commissioner Kelsey** moved to adopt the WAC. **Commissioner Hohenberg** seconded the motion. **The motion passed unanimously.**

Hearing Panel Member Application

Sonja Peterson, Hearing Coordinator

Sonja Peterson provided the Commissioners with three applications .

After reviewing the packet and hearing testimony, the application for Chief Rod Covey of the Port of Seattle Police Department was moved for approval by **Vice-Chair Elfo**. **Commissioner Hohenberg** seconded. **The motion passed unanimously.**

After reviewing the packet and hearing testimony, the applications for Detective Patrick Hatchel of the Mountlake Terrace Police Department and Sergeant Sean Hayes of the Normandy Park Police Department were moved for approval by **Commissioner Hohenberg**. **Vice-Chair Elfo** seconded. **The motion passed unanimously.**

GOOD OF THE ORDER

Corrections Officer Certification

Chair Myers advocated moving forward toward Corrections Officer Certification. Such a move would require legislative action. It is unclear how much this would impact the Department of Corrections, but their input would definitely need to be taken under consideration. **Vice-Chair Elfo** reiterated that the Commission should not try to regulate the Department of Corrections and the Commission should deal with what they can control at the local level.

Reserve Officers Reporting

Vice-Chair Elfo inquired about the previous WAC requiring agencies to report their number of Reserve Officers, wondering if CJTC has had success collecting that information from agencies. Tisha Jones reported that agencies are complying.

Telecommunicator Certification

Deputy Director Caldwell recommended the Commission establish some direction toward providing certification for Telecommunicators, such as background, directions to take, etc.

EXECUTIVE SESSION

At 11:37 AM, The Chair announced the Commission would be going into Executive Session to:

- (1) Evaluate the qualifications of an applicant for public performance and/or to review the performance of a public employee
- (2) Discuss with legal counsel representing the agency matters which are relating to the agency to discuss legal counsel representing the agency any potential litigation or litigation to which the agency is a member, could be impacted, or have financial consequence.

He advised, there are no members of the public present, and the public is excluded from the executive session in order to:







- (1) Discuss the performance of another employee confidentially so as not to disrupt the daily operations of the agency.

He shared his expectation for Executive Session to last 20 minutes.

The room was cleared of non-essential attendees. Executive Session began at 11:42 AM.

The Chair brought the meeting back on the record at 12:04 PM. He asked if anyone had anything further. Hearing none, he adjourned the meeting at 12:07 PM.

Next Meeting: September 12, 2018, 10 AM, WSCJTC

Written by:	 Tisha Jones, Executive Assistant	 Date
Reviewed by:	 Susan L. Rahr, Executive Director	 Date
Approved by:	 Jeff Myers, Commission Chair	 Date