

UNIVERSITY OF WASHINGTON
SCHOOL OF NURSING
MEMORANDUM OF UNDERSTANDING

WA State Criminal Justice Training Commission

The University of Washington School of Nursing and many *agencies* share common interests about the value of practicum in nursing education. The School of Nursing students register for and receive University credit for agency-supervised practicum education. This Statement of Understanding delineates areas of responsibility for both School and Training Site.

TRAINING SITE'S RESPONSIBILITIES:

A. The Training Site, under the terms of this Statement of Understanding, will provide instructional opportunities to students enrolled in the University of Washington School of Nursing degree programs and certificates.

1. Placement of Students

The number of hours spent by the student in the Training Site is determined by University credit requirements, but the specific scheduling of the hours is negotiable between the student and the Training Site.

2. Practicum Instruction

a. The Training Site will designate a qualified staff member who will supervise students and serve as Preceptor directing student learning. The Preceptor and student will review the objectives of the course in which the student is enrolled.

b. The Training Site agrees to comply with School expectations regarding final evaluation of student's practicum.

c. The Preceptor will confer with the appropriate Faculty Advisor about student progress.

d. If student's performance in a practicum is unsatisfactory, the Preceptor will contact the student's Faculty Advisor.

e. The School of Nursing and/or the Training Site has the right to terminate a student's placement following consultation between the Preceptor and the Faculty Advisor.

3. Support Services

The Training Site will provide students basic supplies and equipment necessary for practicum placement. Within the limitations of facilities, agency will make available desk, computer and office or conference space for students.

4. Client Services

The Training Site retains full responsibility for client services and for establishing standards for the quality of services rendered by students. Students placed within the Training Site for instruction function as representatives for the Training Site, and the Training Site will maintain administrative and professional supervision of students insofar as their presence affects the operation of the Training Site and/or direct services to clients.

SCHOOL'S RESPONSIBILITIES

A. PROVISIONS REGARDING BLOOD-BORNE PATHOGENS

School will train each student in the education program in universal precautions and transmission of blood-borne pathogens.

If applicable, the Training Site will provide personal protection equipment that is appropriate for the tasks assigned to School's students. It is expressly understood and agreed that the Training Site is not obligated to furnish any medical or surgical services to the students, except to the extent required by law in case of a medical emergency involving a student while at the Training Site. The School shall inform the student that the student is responsible for their own health care coverage for illness or injury occurring at the Training Site or resulting from their participation in the Program, and School will only place students who meet this requirement.

B. The School of Nursing, through the Faculty Advisor and Academic Services Office, will carry out the functions and responsibilities specified in the following areas:

1. Liaison with Training Sites and School's Faculty

- a. The School will designate a Faculty Advisor for each student.
- b. The Faculty Advisor will carry out responsibilities such as:
 - i. Assist in the development of the student's learning goals for the practicum;
 - ii. Review with Preceptor the progress of student learning.

2. Placement of Students

- a. The School will provide the Training Site with appropriate information about each student's background and professional interests.
- b. The School will request a criminal background check through Verified Credentials. The School acknowledges that placement of each student at the Training Site is contingent upon background check information dated less than two years prior to the commencement of the practicum placement. The Training Site acknowledges that the School is not responsible for the accuracy of the information provided through this check and that the School's provision of this check information does not relieve the Training Site of any of its legal obligations related to these background checks.
- c. The School and the Training Site will instruct their respective faculty, staff, and students participating in the practicum program, to maintain confidentiality of student and client information as required by law and by the policies and procedures of School and Training Site.
- d. The School will encourage each student to acquire comprehensive health and accident insurance that will provide continuous coverage of such student during his or her participation in the education program. School will inform student that they are responsible for their own health needs, health care costs and health insurance coverage.
- e. HIPAA. If applicable, the School shall direct its students to comply with the policies and procedures of the Training Site, including those governing the use and disclosure of individually identifiable health information under federal law, specifically 45 CFR parts 160 and 164. Solely for the purpose of defining the students' role in relation to the use and disclosure of Training Sites protected health information, the students are defined as

members of the Training Site's workforce, as that term is defined by 45 CFR 160.103, when engaged in activities pursuant to this Agreement. However, the students are not and shall not be considered to be employees of the Training Site.


The School will defend, indemnify and hold the Training Site harmless from any loss, claim or damage arising from the negligent acts and omissions of the School's employees, officers, agents, and students in performing its obligations under this Statement of Understanding. School maintains a professional liability insurance coverage program under the authority of RCW 28B.20.250, .253, and .255. Through that authority, School provides professional liability coverage with limits of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate for its employees, officers, agents, and students (while training in a clinical setting at Training Site) in the performance of this Agreement.

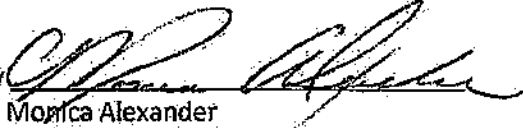
The Training Site will defend, indemnify and hold the School harmless from any loss, claim or damage arising from the negligent acts and omissions of the Training Site's employees, officers, and agents in performing its obligations under this Statement of Understanding. Training Site will maintain professional liability insurance coverage with limits of not less than \$1,000,000 per occurrence and \$3,000,000 annual aggregate (or an equivalent program of self-insurance).

This Statement of Understanding may be terminated by mutual agreement, or 90 days written notice from one party to the other party.

UNIVERSITY OF WASHINGTON
SCHOOL OF NURSING

TRAINING SITE —
WASHINGTON STATE CRIMINAL JUSTICE
TRAINING COMMISSION

By 
Anne Hirsch, PhD, ARNP, FAANP, FAAN
Associate Dean for Academic Affairs
University of Washington, School of Nursing

By 
Monica Alexander
Executive Director

Date: 6/15/2021

Date: 7/14/2021

cc: Student Advisor
Clinical Educational Specialist
Student File