



WASHINGTON STATE  
**CRIMINAL JUSTICE TRAINING COMMISSION**  
19010 1<sup>ST</sup> AVENUE SOUTH, BURIEN, WA 98148

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**COMMISSION MEETING**

Wednesday, March 8, 2006  
10:00 AM

**COMMISSION MEMBERS PRESENT:**

Thomas Metzger (Chair), Prosecuting Attorney, Pend Oreille Co.  
Craig Thayer (Vice Chair), Sheriff, Stevens Co. Sheriff's Office  
Brenda Stonecipher, Council Member, City of Everett  
Eldon Vail, Deputy Secretary, Department of Corrections  
John Batiste, Chief, Washington State Patrol  
Karen Daniels, Chief Deputy of Corrections, Thurston Co. Sheriff's Office  
Mike Amos, Sergeant, Yakima Police Department

**WSCJTC STAFF PRESENT:**

Michael D. Parsons, Executive Director  
Carri Brezonick, Deputy Director  
Bob Graham, Juvenile/Adult Services Academies Program Supervisor  
Brandon Rogel, Corrections Officers Academies/Work Release Program Supervisor  
Brian Elliott, Manager, Financial Division  
Brian Maxey, Assistant Attorney General, Attorney General's (AG's) Office  
Cheryl Price, Coordinator, Accreditation/Public Disclosure  
Doug Blair, Manager, Peace Officer Certification  
Greg Baxter, Manager, Human Resources  
Ron Griffin, Commander, Basic Law Enforcement Academy  
Sonja Hirsch, Confidential Secretary  
Steve Lettic, Assistant Manager, Quality, Standards, & Technology Division  
Wanda Townsend, Manager, Quality, Standards, & Technology Division  
Wesley Anderson, Manager, Facilities Division

**GUESTS PRESENT:**

Dwayne Joseph, Sergeant, Tacoma Police Department  
Ken Davidson, Field Training Coordinator, Tacoma Police Department  
Kim Tanaka, Boards and Commissions Coordinator, Governor's Office  
Mike Johnston, Detective, Bellingham Police Department & BLETSE Member  
Shannon Inglis, Assistant Attorney General, AG's Office

## INTRODUCTION

**The Chair** called the meeting to order at 10:12 AM without a quorum present.

Self-introductions followed.

**Kim Tanaka** thanked the Commission for inviting her to the meeting. The Washington State Criminal Justice Training Commission (WSCJTC) is one of the Commissions that Ms. Tanaka oversees.

She reported that there are approximately 250 boards and commissions with approximately 1900 members, and there are three staff members within the Governor's Office who oversee the boards and commissions.

On the Governor's behalf, Kim thanked the commissioners for the work they do.

**The Director** stated the WSCJTC and Department of Corrections have many joint programs and a collaborative relationship, which was made possible with the help of Commissioner Vail.

Commissioner Vail will be retiring at the end of April 2006. The Director presented him with a plaque.

**Commissioner Vail** stated that he has pride in the fact that the relationship has significantly improved between the WSCJTC and DOC, and there are great things ahead.

## BOARD ON CORRECTIONS TRAINING, STANDARDS, & EDUCATION (BCTSE)

**Bob Graham, Juvenile and Adult Services Academies Program Manager**

The Board last met on February 2, 2006.

At the meeting, the Deputy Director gave a brief legislative update and the WSCJTC's plan to pursue certification/decertification for corrections officers. She asked for the Board's support and for ideas on how to get the legislation passed.

The Board discussed the need for a specified time for requesting equivalency. There is currently no timeframe and, on occasion, requests are received one year after an officer's employment. Corrections would like to be more in line with the Basic Law Enforcement Academy's equivalency requirement, which is three months. This discussion was tabled until the Board's meeting in May.

The Board will be assisting with the Needs Assessment, which will be conducted later this year, of all the corrections stakeholders.

The Board is considering creating Corrections Career Maps, which will produce a best practices model for recommended training for corrections professionals. This project will be closely related to the Needs Assessment and will help agencies in determining their training needs in the different corrections disciplines.

The Corrections Officers Academy enrollment has increased; therefore, two double academies will be held. The Community Corrections Officers Academy and Institutional Classification Counselor Academy enrollment is down.

## **BOARD ON LAW ENFORCEMENT TRAINING, STANDARDS, & EDUCATION (BLETSE)**

***Mike Johnston, Board Member***

The Board's Annual Report was distributed to the Commissioners.

The Board is working on evaluating and reviewing the training needs of officers throughout the State.

The Board has a full membership.

The Reserve Academy is being reviewed. Currently, there is no enforced standard or process for initiating an academy, there are no required minimum standards for the operation of a reserve academy, no accountability or tracking of the recruits, no quality control of curriculum, and there are no minimum standards for presenters or instructors. The goal is to have the Reserve Academy more in line with the Basic Law Enforcement Academy.

## **EXECUTIVE DIRECTOR'S REPORT**

***Michael D. Parsons, Executive Director***

### **Employee Recognition**

***Bob Graham, Juvenile and Adult Services Academies Program Manager***

Bob began his criminal justice career at Echo Glen Children's Center in 1988. He began as a Security Supervisor, moved to counseling staff, then to Shift Supervisor working with delinquent boys. After several years he moved to a female unit where he worked for a couple years.

He first became involved in training in 1994 when his local union sent him to the Academy to evaluate and return with recommendations for what training juvenile staff should have in Defensive Tactics. After a year of committee meetings he put together a 40-hour training that became required for all institutional staff in the Juvenile Rehabilitation Administration. He contracted with the WSCJTC teaching in the Juvenile Academy for a couple of years then was offered a position as a Training Coordinator. He promoted to supervisor two years ago.

Bob graduated from Kent-Meridian High School and went on to obtain a Bachelor of Science degree in Psychology and Multiple Rugby Injuries from Washington State University.

He has been married to his wife, Leslie, for almost eleven years. They have three boys: Richie, 7; Matthew, 4; and Michael, 1. His wife is a Social Worker at Harborview Emergency on the weekends. They live in Kent directly between his brother and grandmother.

In the little spare time he has, he loves all aspects of hunting. He hunts with bow and rifle. He likes to hunt for turkey and upland and waterfowl every chance he gets. He is learning both taxidermy and decoy carving. He is waiting, not so patiently, for his boys to get old enough to be able to hunt with him.

***Steve Lettic, Assistant Manager, Quality, Standards, & Technology Division***

Steve has worked in the law enforcement field for the last fourteen years. He has had assignments such as Patrol Officer, Field Training Officer, and Narcotics Detective.

Steve became involved in training in the late 1990s delivering courses for the WSCJTC and the High Intensity Drug Trafficking Area's (HIDTA).

In 2000, Steve became a participant in the nation building efforts in the Balkans with the United Nations Police Reform Project. He spent a year and a half in Kosovo as an instructor and administrator as well as two years assigned to the US Embassy in Macedonia as the Deputy Director of the Police Reform Project in the Macedonian National Police Academy.

Currently, Steve is the Assistant Manager of the Quality, Standards, and Technology Division. He is responsible for Instructor Development, Instructor Certification, and eLearning.

Steve holds a Bachelor's degree in Law and Justice and a Master's degree in Organizational Development from Central Washington University. Steve is currently working on his Ph.D. in Human Services.

**Staff Changes**

**The Director** introduced Captain Ron Griffin of the King County Sheriff's Office who is the new Commander of the Basic Law Enforcement Academy.

Al Isaac, former Corrections Division Manager, is now the Manager of the Professional Development Division.

**CALEA**

**The Director** reported that he received a phone call from Sylvester Daughtry who is the Executive Director of CALEA. During the phone call, Mr. Daughtry apologized for the behavior of one of his staff members toward the Director.

The Commission (CALEA) made a decision a year and a half ago regarding the copyright law, and it is Mr. Daughtry's task to implement it. The Director informed him that the WSCJTC would not be present at the Commission Conference, which will be held in Jacksonville, Florida. The WSCJTC has presented its case in writing, and will wait to hear their decision. Mr. Daughtry is expected to inform the Director of the Commission's decision in April.

Internally, this topic has been discussed. If the accreditation is granted to the WSCJTC without having to give up the software, that would be fine. If the WSCJTC, will be required to give up the software, the WSCJTC will not get accredited.

**Legislation: BLEA Funding**

Until a week ago, the BLEA funding for the WSCJTC was anywhere from \$474,000 in the House to \$851,000 in the Senate. As of March 7, 2006, the Supplemental Budget came out and the WSCJTC received \$851,000. The Director thanked everyone who helped the WSCJTC receive the funding.

The \$851,000 funding is a one-time funding. In addition, the WSCJTC is to report to the Legislature by October 1, 2006, having done a survey of all Chiefs and Sheriffs to see how many officers/deputies need to be trained during the next biennium. The results of the survey will be sent to the Commissioners.

**Legislation: Certification of Tribal Officers**

A bill was introduced to certify tribal officers as tribal officers, not peace officers.

The bill passed and will go into effect in January 2007. Doug Blair and Brian Elliott will work on procedures and will establish an agreement that will be entered into by the WSCJTC and each participating tribe.

**Legislation: HB 2951**

The Federal Congress passed a bill called House Resolution 218, which granted retired officers the ability to carry weapons. Each state has struggled with how to implement the bill.

House Bill 2951 was introduced, which makes the WSCJTC and the Washington Association of Sheriffs and Police Chiefs (WASPC) responsible for the implementation in Washington State. The Director attended the hearing to relay that the WSCJTC does not need to, does not want to, and is not able to do that. The WASPC was present as well, and, fortunately, the WSCJTC was removed from the bill. The bill passed and is awaiting the Governor's signature.

**Legislation: HB 1081**

House Bill 1081 stated that an officer, to be hired, must pass a polygraph test, pass a background check, and pass a psychological evaluation.

When the bill was passed, there were problems with the way the bill was written. The WSCJTC spoke with the author of the bill in an attempt to change the language. The bill was reintroduced with the changes, and the bill was opposed.

As the law stands, the WSCJTC can not accept anything other than a polygraph test from the employing agency. There will be several agencies that will be severely impacted; therefore, the WSCJTC will contact those agencies. A letter will then be sent to WASPC, which will then be sent to all law enforcement agencies explaining the process, what happened, why it happened, and where we are.

**Legislation: Request Process**

There have been several internal discussions about what can we do, what have we done, and what can we do differently.

The Director stated that the WSCJTC has been moderately successful at getting what it needs. The WSCJTC will do some internal things to examine the process and form a Legislative Committee. In addition, the WSCJTC will look at other agency's decision packages. Brian Elliott and Carri Brezonick will meet with the financial staff of several agencies to review decision packages they have submitted.

**The Chair** stated that the WSCJTC needs to fend for itself and not rely on the relationships with other agencies.

The Chair would like the Legislative Committee to look at the WSCJTC having a Legislative Liaison. The Legislative Liaison would deal with the Legislature and keep an eye on and advance the issues that are important to the WSCJTC. The Chair would like the Committee to look at this idea and come up with some proposals as to options the WSCJTC might have.

**The Vice Chair** stated that the advantages of having a Legislative Liaison to work on the WSCJTC's behalf, on a day-to-day basis, are critical.

**Commissioner Batiste** said that it would be a great move as it has worked well for the Washington State Patrol for a number of years and is an effective way to get business done.

#### **Personnel Issue**

Approximately four years ago, the WSCJTC terminated the Human Resources Manager. The WSCJTC went through the Personnel Appeals Board (PAB), which was upheld by the PAB and went to court. The Judge's decision is being appealed. A decision should be made within the next few months.

#### **Quorum Established**

A quorum was established at 10:49 AM.

#### **BLEA Backlog**

The Director and BLEA Commander have had several conversations about contingency plans as the waiting list to attend the Basic Law Enforcement Academy has reached 110. From speaking with Sheriffs and Chiefs, the hiring is expected to continue. As a result of the funding received, additional academies will be held. Currently, there are two academies scheduled to begin in April in an attempt to accommodate some of the individuals on the waiting list. Due to the increase in academies, two additional instructors will be hired. In addition, some agencies with great needs have offered to provide TAC Officers. The Director will give an update at the Commission Meeting in June.

#### **Commissioner Vacancies**

The Commission currently has two vacancies. There will be a third vacancy when Commissioner Vail retires at the end of April.

With the help of the Governor's Office, the Director hopes to have at least two of the vacancies filled by the end of June.

### **Director's Evaluation**

In 2005, the Director was tasked with 16 items to complete. By the beginning of May, the Director will send the Commissioners a detailed, written report of where the WSCJTC is with each of the tasks. He stated that the WSCJTC has been successful with most, but not all of the tasks. In addition, a list of proposed items for 2006 will be submitted.

### **Class Sizes**

**Commissioner Amos** asked the total number of students that can be housed in the WSCJTC dormitories.

**Wes Anderson** stated that the dormitories house 151 students.

**The Director** stated that the WSCJTC has had up to 36 students in some of the BLEA classes. He said if the WSCJTC is successful at reducing the waiting list, the WSCJTC would like to go back to class sizes of 30 students.

### **APPROVAL OF MEETING MINUTES OF DECEMBER 14, 2005**

**Commissioner Daniels** moved to approve the minutes of December 14, 2005. **Commissioner Thayer** seconded the motion. **The motion carried unanimously.**

### **BOARD APPOINTMENTS AND REAPPOINTMENTS**

**Michael D. Parsons, Executive Director**

The following individual has been nominated to serve on the Board on Law Enforcement Training, Standards, and Education:

- ◆ Professor Mike Gaffney, Washington State University

The following individuals have been nominated for reappointment to the Board on Law Enforcement Training, Standards, and Education:

- ◆ Sheriff Mike Harum, Chelan County Sheriff's Office
- ◆ Sheriff Larry Taylor, Benton County Sheriff's Office

**Commissioner Amos** moved to appoint Professor Gaffney and to reappoint Sheriff Harum and Sheriff Taylor to the Board on Law Enforcement Training, Standards, and Education. **Commissioner Batiste** seconded the motion. **The motion carried unanimously.**

The following individual has been nominated for reappointment to the Board on Corrections Training, Standards, and Education:

- ◆ Trent Phillips, Juvenile Rehabilitation Administration—DSHS

**Commissioner Batiste** moved to reappoint Trent Phillips to the Board on Corrections Training, Standards, and Education. **Commissioner Amos** seconded the motion. **The motion carried unanimously.**

## ADMINISTRATIVE EXEMPTION

*Michael D. Parsons, Executive Director*

### **Undersheriff Jolene Kallio, Klickitat County Sheriff's Office**

Undersheriff Kallio has met all of the requirements for an administrative exemption, and the WSCJTC staff recommends approval of Undersheriff Kallio's request for an administrative exemption.

***Commissioner Amos moved to approve the administrative exemption for Undersheriff Jolene Kallio of the Klickitat County Sheriff's Office.***

***Commissioner Kirkpatrick seconded the motion. The motion carried unanimously.***

## SEATTLE KING COUNTY DEPARTMENT OF PUBLIC HEALTH

*Michael D. Parsons, Executive Director*

A meeting was held to discuss the agreement with the Seattle King County Department of Public Health at which Commissioners Crawford and Kirkpatrick were present.

**The Director** has decided, as a result of the many concerns raised, not to go forward with the agreement with Seattle King County Department of Public Health.

**Shannon Inglis** stated that by not choosing to approve the agreement, it does not mean that the WSCJTC will not be used. It should be known that the Governor could order the WSCJTC to offer its facility in the event of an emergency.

It was agreed that the Commission would continue to work on the issues surrounding this topic.

**Commissioner Daniels** asked if by not supporting the agreement, the Commission would stop all problem-solving discussions.

**The Director** stated that problem-solving discussions would continue to prepare in the event that the agency was ordered by the Governor to provide its facility.

***Commissioner Thayer moved not to pursue the agreement with Seattle King County Department of Public Health. Commissioner Amos seconded the motion. The motion carried unanimously.***

## WAC RULE REVIEW

*Cheryl Price, Accreditation/Public Disclosure Coordinator*

### **WAC 139-05-200**

#### **Requirement of Basic Law Enforcement Training**



WSCJTC staff in conjunction with Tribal Law Enforcement Agencies, the Washington Department of Natural Resources, the Washington State Gambling Commission, and the Washington State Liquor Control Board proposed the rule.

**Reason for change:** Tribal police officers in Washington State, natural resource investigators employed by the Washington Department of Natural Resources, special agents employed by the Washington State Gambling Commission, and liquor enforcement officers employed by the Washington State Liquor Control Board (officers/investigators/agents) who attend the basic training or basic equivalency training are not recognized in the same manner as Washington peace officers who meet the same training requirements. When they return to their agency, they may be cross-commissioned by local law enforcement agencies to enforce Washington laws and laws pertaining to their agency. Their law enforcement service is not recognized as on-going law enforcement service. This means that if they leave their agency and are employed as a Washington peace officer, the time served at their agency is considered a break in law enforcement service for the purpose of this WAC. This requires the officer/investigator/agent to complete another equivalency academy before they are eligible to be certified. This change will recognize their law enforcement service with their agency as on-going law enforcement service if the officer/investigator/agent completes the Basic Law Enforcement Academy or the Basic Law Enforcement Equivalency Academy.

***This WAC was for discussion only. No action was taken.***

## **GMAP**

### ***Cheryl Price, Accreditation/Public Disclosure Coordinator***

The Government Management, Accountability, and Performance (GMAP) is a requirement of the Governor.

The GMAP should meet your Priority of Government (POG). The first POG for the WSCJTC is to improve the safety of human property. The second POG is to improve government efficiency.

The Governor instituted GMAP to show that the Government does things well.

The State has been measuring performance for years through Strategic Plans, Priorities of Government, and now GMAP.

The GMAP meetings/presentations for the WSCJTC are held on the third Tuesday of every month at 10 AM in E-154. The desire is to provide timely and accurate data, choose objective strategies to meet, and then determine if those things are being done and determine if they are working.

## **Certification**

### ***Doug Blair, Certification Manager***

A Peace Officer Certification report was submitted to the Commissioners.

Peace Officer Certification went into effect on January 1, 2002. Since that time, the WSCJTC has taken the following actions:

1. Number of cases submitted for investigation .....	132
2. Cases resulting in certification being revoked .....	37
3. Cases investigated, but action declined .....	35
4. Cases denying certification (BLEA) .....	13
5. Cases with actions pending (active cases).....	38

In 2005, the certification workload increased significantly. Forty-five cases were received, 14 certifications were revoked, and four were denied.

To date, 11 cases have been received in 2006.

As part of the orientation process, Doug gives a 30-45 minute overview on Peace Officer Certification to new recruits. During the orientation, each recruit completes a Peace Officer Certification application.

Recently, the Seattle Post-Intelligencer sent a request to every law enforcement agency in the state of Washington. The Seattle PI was looking for copies of the Notice of Officer Termination forms, which are submitted by the terminating agency. Per RCW, everything on the Notice of Officer Termination form, once received by the WSCJTC, is confidential, cannot be released, and is not subject to public disclosure.

The WSCJTC will be looking into posting decertification cases on the WSCJTC website; however, the Respondent and the terminating agency would remain anonymous. Although the parties would not be identified, it would serve as an educational tool for Chiefs, Sheriffs, and officers as to what occurred.

### **Chief For a Day 2006**

***Sonja Hirsch, Confidential Secretary***

On Thursday, May 11, 2006, the WSCJTC will host the Chief For a Day celebration.

Swedish Medical Center, in Seattle, and Mary Bridge Children's Hospital, in Tacoma, are in the process of selecting the fifteen children who will be honored as either "Chief" or "Sheriff" for the day.

The following agencies were selected to sponsor a child for this year's event: Forks PD, Tieton PD, Redmond PD, Gig Harbor PD, Kirkland PD, Ruston PD, Sumner PD, Snohomish Co. Sheriff's Office, Bothell PD, Port of Seattle PD, Veterans Affairs PD, Stillaguamish Tribal PD, Washington State Patrol, Tacoma PD, and Kent PD.

The event will begin with the arrival of the motorcade, then the opening ceremony where the children will be sworn in as Chief or Sheriff from 11 AM to 12 PM, followed by lunch from 12 to 1 PM, and finally outside demonstrations and presentations from 1 to 3 PM. Included in the outside demonstrations/presentations will be canine

teams, King County's Guardian One helicopter, a fingerprinting station, a handcuffing station, SWAT vehicles, and much more.

If your agency is interested in providing motorcade assistance, outside demonstrations, or funding for the event, please contact Sonja Hirsch at 206/835-7372 or [shirsch@cjtc.state.wa.us](mailto:shirsch@cjtc.state.wa.us). In addition, each child will receive a gift basket. Agencies interested in providing items for the gift baskets should also contact Sonja.

**OLD/NEW BUSINESS**

Nothing to report.

The meeting was adjourned at approximately 11:46 AM.

<b>Next Meeting: June 14, 2006, at 10:00 AM</b>
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Written by: \_\_\_\_\_  
Sonja Hirsch, Confidential Secretary      Date \_\_\_\_\_

Reviewed by: \_\_\_\_\_  
Michael D. Parsons, Executive Director      Date \_\_\_\_\_

Approved by: \_\_\_\_\_  
Thomas Metzger, Commission Chair      Date \_\_\_\_\_