



WASHINGTON STATE  
**CRIMINAL JUSTICE TRAINING COMMISSION**  
19010 1<sup>ST</sup> AVENUE SOUTH, BURIEN, WA 98148

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**COMMISSION MEETING**  
Wednesday, June 10, 2009  
10 AM

**COMMISSION MEMBERS PRESENT:**

Anne Kirkpatrick, Chief, Spokane Police Department  
Bill Boyce, Citizen at Large  
Craig Thayer (Chair), Sheriff, Stevens County Sheriff's Office  
Mike Johnston (Vice Chair), Sergeant, Bellingham Police Department  
Ned Newlin, Chief of Corrections, Kitsap County Sheriff's Office  
Shon Small, Detective, Benton County Sheriff's Office  
Thomas Metzger, Prosecuting Attorney, Pend Oreille County  
William Elfo, Sheriff, Whatcom County Sheriff's Office

**WSCJTC STAFF PRESENT:**

Al Isaac, Manager, Professional Development Division (PDD)  
Ana Equihua-Equihua, Registrar, PDD  
Bob Bragg, Defensive Tactics Manager, Basic Law Enforcement Academy (BLEA)  
Brandon Rogel, Program Manager, Corrections Division  
Brian Elliott, Manager, Financial Division  
Debbie Mealy, Deputy Director  
Doug Blair, Certification Manager  
Greg Baxter, Manager, Human Resources  
Jean E. Meyn, Assistant Attorney General, Attorney General's Office  
Lee Brandt, North Central Regional Training Manager, PDD  
Michael D. Parsons, Executive Director  
Patti Toth, NW Regional Training Manager, PDD  
Rachelle Parslow, Registrar Supervisor, PDD  
Rex Caldwell, Commander, BLEA  
Roger Heine, SW Regional Training Manager, PDD  
Sacheie Coaxum, Registrar, PDD  
Sonja Hirsch, Executive Assistant  
Steve Lettic, Manager, Organizational Development & Standards (ODS) Division  
Sue Hubbard, Program Manager, Corrections Division  
Wesley Anderson, Manager, Facilities Division

**GUESTS PRESENT:**

John Didion, Sheriff, Pacific County  
Kevin Bovenkamp, Organizational Development Director, DOC  
Mike Harum, Sheriff (Chelan County), BLETSE Chair  
Ron Clark, Undersheriff, Pacific County  
Billy Hayes, Major, King County Jail

## **INTRODUCTION**

**The Chair** called the meeting to order at 9:59 AM without a quorum present. Self-introductions followed.

Commissioner Boyce joined the meeting at 10:05 AM.

**The Chair** introduced Sheriff John Didion (Pacific Co.). The Sheriff presented Roger Heine, SW Regional Training Manager, with a plaque to recognize him for his involvement within his county. He stated that Roger broke down the walls between locals and large government and put a face to what the Washington State Criminal Justice Training Commission (WSCJTC) does by providing training.

**The Director** recognized Roger for his 35 years of state service and 32 of those years were while employed by the WSCJTC. The Director gave a brief overview of Roger's family, educational, and career accomplishments.

During retirement, Roger plans to visit family in Indiana and take a motorcycle tour of the southwest.

He was presented with a plaque, which read "With heartfelt appreciation for 35 years of loyal and exemplary service providing training and support to the personnel in law enforcement, corrections, and public safety throughout Washington State."

**Mr. Heine** stated that he has really enjoyed his time while at the WSCJTC and feels very lucky for the people he has met.

**The Chair** acknowledged that regional training is the cornerstone for training throughout the state and thanked him for his service.

Commissioner Kirkpatrick joined the meeting and a quorum was established at 10:09 AM.

## **APPROVAL OF MEETING MINUTES**

***Commissioner Johnston made a motion to approve the meeting minutes of December 10, 2008. Commissioner Small seconded the motion. The motion carried unanimously.***

***Commissioner Kirkpatrick made a motion to approve the meeting minutes of February 9, 2009. Commissioner Metzger seconded the motion. The motion carried unanimously.***

***Commissioner Newlin made a motion to approve the meeting minutes of March 11, 2009. Commissioner Johnston seconded the motion. The motion carried unanimously.***

## ADMINISTRATIVE EXEMPTION

***Doug Blair, Certification Manager***

### **Jon Fehlman, Chief, Bainbridge Island Police Department**

The new chief's intent was to attend the Basic Law Enforcement Equivalency Academy; however, family issues prevented him from doing so. The WSCJTC recommended he request an Administrative Exemption until he can attend the next equivalency academy.

Mr. Blair briefly went over the chief's credentials and determined that he meets all of the criteria; therefore, the staff's recommendation is to approve the Administrative Exemption.

**Commissioner Newlin** added that Chief Fehlman was hired as the Deputy Chief of the Bainbridge Island PD and has been serving as the acting chief since Chief Haney's departure.

***Commissioner Elfo made a motion to approve the administrative exemption for Chief Jon Fehlman of the Bainbridge Island Police Department. Commissioner Small seconded the motion. The motion carried unanimously.***

## EQUIVALENT ACADEMIES UPDATE

***Steve Lettic, ODS Division Manager***

The Twisp Police Department is requesting the WSCJTC recognize the 720-hour curriculum of the Washington Parks Law Enforcement Academy as equivalent to the Basic Law Enforcement Academy (BLEA). The WA Parks academy is hosted at Skagit Valley College.

When received, staff looked at the objectives, goals, course content, and outlines to determine if it is equivalent to the BLEA. The information received shows the curriculum to be very comprehensive and follows along with what is taught at the BLEA. Mr. Lettic recommended adding the course to the list of equivalent academies (Guam, Border Patrol, and Bureau of Indian Affairs).

Based on the officer attending this course, it would make them eligible to attend the equivalency academy rather than the 720-hour BLEA.

**Commissioner Elfo** asked if this waiver could create a route for agencies, in Washington State, to avoid sending recruits to the WSCJTC for training.

**Mr. Lettic** emphasized that the request was from a specific agency, for a specific academy, and for a specific individual.

There was a lengthy discussion on this topic. As a result of Commissioners' concerns, the topic was tabled until the September meeting so additional research can be done.

## **BCTSE APPOINTMENTS/REAPPOINTMENTS**

***Michael D. Parsons, Executive Director***

The following individual has been nominated to serve on the Board on Corrections Training, Standards, and Education (BCTSE):

- ◆ Susanne White, Probation Director, Seattle Municipal Court

The following individuals have been suggested and are interested in being reappointed to the BCTSE:

- ◆ Victoria MacKenzie, Clark County Sheriff's Office
- ◆ Kevin Bovenkamp, Department of Corrections

**The Director** stated that there are two state corrections positions on the Board whose terms will expire at the end of June 2009. Due to the recent legislation, which allows the Department of Corrections to do their own basic corrections officers training, one of the positions will not be filled until the WSCJTC can ask the Legislature to reorganize the Board's membership.

***Commissioner Kirkpatrick made a motion to approve those being appointed and reappointed to the BCTSE. Commissioner Newlin seconded the motion. The motion carried unanimously.***

## **BLETSE APPOINTMENTS/REAPPOINTMENTS**

***Michael D. Parsons, Executive Director***

The following individuals have been nominated to serve on the Board on Law Enforcement Training, Standards, and Education (BLETSE):

- ◆ Ozzie Knezovich, Sheriff, Spokane County Sheriff's Office

Sheriff Knezovich was recommended by the Washington Association of Sheriffs and Police Chiefs (WASPC).

- ◆ John Oliphant, Deputy, Spokane County Sheriff's Office

Deputy Oliphant will fill the vacancy resulting from Deputy David Ellis being promoted. Deputy Oliphant was recommended by the Washington Council of Police and Sheriffs (WACOPS).

The following individuals have been suggested and are interested in being reappointed to the BLETSE:

- ◆ Duane Kist, Officer, Kennewick Police Department
- ◆ Robert Maule, Sergeant, Tacoma Police Department
- ◆ Martin Anderson, Sergeant, Spokane Police Training Center

***Commissioner Johnston made a motion to approve those being appointed and reappointed to the BLETSE. Commissioner Small seconded the motion. The motion carried unanimously.***

## WAC RULE REVIEW

**Sonja Hirsch, Executive Assistant**

Changes are being proposed to Chapter 139-02 WAC relating to public records.

The changes to these rules will update RCW references; update the name of the commission to reflect our identity specifically with online searches; consolidate rules; repeal rules that were incorporated into the updated rules; update the cost of copies, cost for electronic records, and payment information; use plain language; and make clear who to contact for public records and the process.

The following rules are being amended: WACs 139-02-030, 139-02-060, 139-02-080, 139-02-100, and 139-02-110.

The following rules are being repealed: WACs 139-02-010, 139-02-020, 139-02-040, 139-02-050, 139-02-070, and 139-02-090.

**Ms. Hirsch** suggested the following changes:

1. WAC 139-02-040(2): Change Public Records Officer's phone number to the agency's main number of 206/835-7300 rather than that of a specific person.
2. WAC 139-02-050(3): Change incorrect website address.

The WSCJTC staff recommends the filing of Chapter 139-02 WAC. If approved, the changes will go into effect 31 days after filed with the Code Reviser's Office.

***Commissioner Johnston made a motion to accept the changes, in addition to those indicated by Ms. Hirsch, to Chapter 139-02 WAC. Commissioner Small seconded the motion. The motion carried unanimously.***

## STAFF REPORT

### Hearing Panel Members

**Doug Blair, Certification Manager**

The WSCJTC staff recommended removing the following individual as a panel member for Certification hearings:

- ◆ Cameron Hershaw, Chief, Washougal Police Department

Chief Hershaw will be removed as he is no longer employed as a chief of police.

Senate Bill 5156 passed which addressed the certification actions of Washington Peace Officers, was signed by the Governor, and will go into effect on July 26, 2009. The previous language excluded peace officers who did not work for city or county law enforcement agencies. The new language includes those peace officers previously excluded (peace officers of campus police agencies, port police agencies, and the Washington Department of Fish and Wildlife); therefore, the WSCJTC staff recommended reapproving the following individuals as panel members for Certification hearings:

- ◆ Jacqueline Russo, Sergeant, Port of Seattle Police Department

- ◆ Brian Drake, Sergeant, Port of Seattle police Department

The WSCJTC staff recommended approving the following individual as a panel member for Certification hearings:

- ◆ John DeRousse, Sergeant, Everett Police Department

***Commissioner Elfo made a motion to remove, reappoint, and appoint those listed above as hearing panel members. Commissioner Newlin seconded the motion. The motion carried unanimously.***

### **BOARD ON LAW ENFORCEMENT TRAINING, STANDARDS, & EDUCATION (BLETSE)**

***Sheriff Mike Harum, Board Chair***

The Board discussed the evaluation study and discussed its progress.

**Sheriff Harum** would like to explore the possibility of changing certification, so a peace officer's certification expires when they leave employment. When hired by another agency, the peace officer's certification would then be reinstated.

**Mr. Blair** stated that currently when a peace officer leaves an agency, his or her certification remains in effect even though the person is not employed. This is in conflict with the definition of a peace officer, because they are not employed by a law enforcement agency. In many states, the certification automatically lapses at the time the officer leaves the agency. They are then reinstated when hired by another law enforcement agency.

The proposal would be to look at the RCW and consider that when an officer leaves employment their certification is suspended and does not lapse until a 24-month break in service. Another recommendation is that the certification "sentence" is changed so that once the certification is revoked they cannot ask to have their certification reinstated for a period of five years. In other states, the sentence for certification revocation is most likely three years instead of five. Some of these suggestions will be implemented into the language for corrections certification. Sheriff Harum would like the Board to discuss this topic in greater detail.

**The Chair** asked the BLETSE to discuss the topic of Peace Officer Certification and make a recommendation to the Commission. However, an agency's commissioning and an officer's Peace Officer Certification should not be confused resulting in complications to the certification process.

The revocation process should be addressed as a separate issue.

**Commissioner Johnston** stated that if the Board was going to change the length of revocation from five years to three years, he would like specific examples of specific cases and why the revocation period should be reduced.

## **BOARD ON CORRECTIONS TRAINING, STANDARDS, & EDUCATION (BCTSE)**

### ***Kevin Bovenkamp, Board Member***

The Board met a month ago at which time the Director addressed the Board's composition. Due to the DOC's sponsored legislation, the WSCJTC would introduce legislation in the fall to change the membership of the Board.

In addition, the Director presented to the Board the WSCJTC's position and decision in regard to the ACA and CALEA accreditation processes.

**Mr. Blair** discussed certification for corrections and shared draft language with the Board members. More discussions will follow.

Long time TAC officer, Laura McKeown, was recognized for her nine-year tenure at the WSCJTC. She is returning to her former position of juvenile counselor at Pierce County Probation.

## **MEMBERSHIP COMMITTEE REPORT**

### ***Commissioner Anne Kirkpatrick***

**The Chair** began the discussion by stating Commission attendance is a serious issue due to the important business that is conducted at the quarterly meetings. Full and robust membership is critical in terms of participation; therefore, the Commission will look at attendance and if there is a need for some restructuring.

A committee was formed which Chief Kirkpatrick chaired, which was responsible for reviewing the Commission membership. In addition, the Committee consisted of Commissioners Newlin, Small, and Thayer who met at the Spring WASPC Conference.

**Commissioner Kirkpatrick** stated during the Committee's meeting they discussed whether or not to reduce the membership; therefore, Marty Brown, in the Governor's Office, was contacted for guidance. Mr. Brown confirmed the Commission's membership was in the law at 14 members, so the membership could not be reduced without a legislative change but thought the Commission could change its quorum without legislation.

The Commission now needs to decide whether or not the membership should be reduced. If so, which positions should be eliminated? If the membership is to be reduced, the number of members to establish a quorum would be fewer.

Commissioner Kirkpatrick spoke to Commissioner McKenna in regard to his position. He is more than willing and accepting of eliminating the Attorney General, ex officio position, from the membership. A voicemail was left for Commissioner Stonecipher; however, she did not receive a response. The Secretary of the DOC would be a natural elimination due to the recent passed legislation if a membership reduction is desired.

**The Chair** stated that he did not want the Commission to make a final decision at the current time. If needed, a special meeting could be scheduled, so those absent could voice their opinions.

**Ms. Meyn** stated the Commission's quorum requirement is addressed in statute, so legislation to change it would also be necessary. She also suggested that if it were changed from a specific number of members to "majority", that new legislation would not be necessary every time the number of members changed. In addition, "majority" is consistent with the Open Public Meetings Act.

**The Director** stated that when the Commission membership was at 12, the quorum was seven. When the membership increased to 14, the quorum remained the same; however, Assistant Attorney General Shannon Inglis advised that the proper quorum would be eight for 14 members.

**Ms. Meyn** stated the reason for the number eight, to establish a quorum, is because the Open Public Meeting's Act describes final action by a majority of the membership.

**Commissioner Kirkpatrick** will discuss the FBI position with Commissioner Laughlin.

**The Director** stated the relevance and function of the position needs to be considered, rather than the personality of the person currently filling the position. In addition, regardless of the number to establish a quorum, the Director would like a quorum at every future meeting.

**Commissioner Kirkpatrick** clarified that it is not that Commissioner McKenna does not want to be on the Commission; the idea was presented to him and he agreed that he could forego membership if the Commission decided to eliminate the Attorney General as a member.

The Committee recommended a reduction in the membership. It was clearly likeminded to eliminate the Attorney General and employee of state correctional system positions. Other positions that were considered were the FBI and elected official of a local government. It was recommended that one of the positions be eliminated whether it is the citizen at large position or the elected official of a local government position. The Committee was in agreement that the incumbent prosecuting attorney or municipal attorney position be retained.

**The Chair** would like to entertain the thoughts of those not present before a decision is made.

**Commissioner Elfo** stated the discussion with Commissioner Laughlin should be directed toward whether or not the FBI has a vested interest.

**Deputy Director Mealy** confirmed that the training with the FBI has changed over the years in relation to what they do for the WSCJTC.

**Mr. Blair** said almost all law enforcement academy instructors were from the FBI when he came through many years ago; therefore, he understands why the FBI position was on the Commission.

He stated that the composition of the Commission has only been reviewed one time, which resulted in the increase of membership from 12 to 14. The specific position and their relevance have never been discussed.



**Ms. Hirsch** stated when she calls each Commissioner prior to each meeting to confirm attendance; some Commissioners do not even have the meeting on their calendar. Commission meetings are always held the second Wednesday of March, June, September, and December at 10 AM.

**The Director** stated his only concern with the Commission composition is that it does not include a representative from the juvenile training perspective; therefore, it should be considered. The Commission membership should be made up of the customers we serve.

**Ms. Meyn** stated that per RCW 43.101.030, the membership shall consist of the following 14 positions all of which are appointed by the Governor:

1. Two incumbent sheriffs and two incumbent chiefs of police.
2. One officer at or below the level of first line supervisor from a county law enforcement agency and one officer at or below the level of first line supervisor from a municipal law enforcement agency. Each appointee under this subsection (2) shall have at least ten years experience as a law enforcement officer.
3. One person employed in a county correctional system and one person employed in the state correctional system.
4. One incumbent county prosecuting attorney or municipal attorney.
5. One elected official of a local government.
6. One private citizen.
7. The three remaining members shall be:
  - a. The Attorney General;
  - b. The special agent in charge of the Seattle office of the Federal Bureau of Investigation; and
  - c. The chief of the Washington State Patrol.

**Commissioner Small** stated he is for reducing the number of positions to 12 or 10.

**Commissioner Metzger** reiterated that if a person is interested in their role as a commissioner, they will attend the meetings. He is for eliminating positions or substituting to include other customer groups.

**Commissioner Kirkpatrick** would like to know the Commission's desire today, so she can continue working on the task.

**Commissioner Newlin** stated the positions need to be evaluated strategically to determine that customers serviced are represented.

**Commissioner Boyce** understands how important it is to have a quorum at each meeting so business can be conducted. He took a new job approximately one year ago that requires him to travel a lot. Due to the economy, his work travel has stopped and he would like to stay involved as a member of the Commission. No matter what is decided, he wants what is best for the Commission.

**Commissioner Kirkpatrick** will work with the Committee to determine the direction it would like to take. The following will be discussed:

1. Do we reduce the membership?
2. If so, which positions should be eliminated?

3. If the membership is not reduced, should the makeup be changed?
4. Who are the players at the table?

Feedback should be sent to Commissioner Kirkpatrick via email.

**Commissioner Elfo** asked if WSCJTC staff would be able to provide the Committee with information such as the number of juvenile workers who attend courses at the WSCJTC on a yearly basis, how many classes are offered each year, and the WSCJTC's role with the juvenile field.

**The Director** stated that he and the Commission should meet telephonically within the first two weeks of August to discuss how to proceed.

### **EXECUTIVE DIRECTOR'S REPORT**

***Michael D. Parsons, Executive Director***

#### **Commissioner Gil Kerlikowske**

Seattle Police Chief Gil Kerlikowske resigned from his position as Commissioner as he has accepted a new job which is out of state. The Washington Association of Sheriffs and Police Chief's (WASPC) Executive Director Don Pierce will assist with finding a replacement for the Chief.

#### **Physical Ability Test**

The Director gave a presentation at the Sheriffs' Meeting at the WASPC Conference to ask for their support and help with the Corrections PAT Research Project. The Sheriff's agreed to assist with the study which will only look at the jails, not the juvenile area.

The Director and Deputy Director recently met with the detention managers and juvenile court administrator representatives and will have a recommendation to the Commission in September 2009.

#### **Commission on Accreditation of Law Enforcement Agencies (CALEA)**

The WSCJTC recently went through the audit, and the Committee will recommend reaccreditation. The Director will go before the hearing panel in July.

#### **Budget**

##### **Capital Budget**

The Capital Budget Committee made a recommendation to go forward with the study to conduct an analysis of options for delivering basic law enforcement training to local law enforcement agencies and the Washington State Patrol; therefore, the construction of the new dormitory is contingent on the outcome of the study.

The Office of Financial Management is in charge of establishing the steering committee to advise OFM and direct the work of a contractor. The OFM has already determined the contractor, which will be the Police Executive Research Forum (PERF) out of Washington, D.C. The Committee will consist of a representative of the Governor, a representative of the WASPC, a representative of the WSP, a representative of the WSCJTC, a member of the Senate, and a member of the House of Representatives. The study will cost the State \$100,000.

The analysis will include the following:

1. Evaluation of the existing academy resources of the WSP and the WSCJTC including the ability to meet demands for training, the potential for growth, and the conditions of the facilities.
2. Evaluation of the modes for delivering the training including, but not limited to: the use of community colleges for criminal law instruction; the use of distance learning at community and technical colleges; maintaining separate, geographically separate academies for the WSCJTC and the WSP; sharing facilities, but maintaining separate curricula and instructors; and the consolidating of instruction and facilities.

The OFM will submit the final report to the Legislature by November 1, 2009.

The OFM will allot funds for the dormitory construction after the recommendation of the steering committee has been provided to the legislative fiscal committees and submitted to the OFM for review.

**Commissioner Elfo** inquired about the scope of the study in terms of fiscal impacts.

**The Director** stated the WSCJTC staff have looked at figures and estimate that it would cost approximately 100 to 120 million dollars to build a facility in Shelton that is similar to the WSCJTC in Burien. They currently do not have enough classroom space, dorm rooms, cafeteria space, etc. to accommodate the number of students trained by the WSCJTC. In addition, it would be difficult to find instructors who would be willing to travel to Shelton and more students would need to be housed due to a majority of the recruits being from the King and Pierce Counties.

### ***Operating Budget***

The WSCJTC gave \$26,000 to the Department of Corrections, which will be discussed in greater detail later in the meeting.

The Legislature took \$576,000, which left the agency with \$36,000 for Crisis Intervention Team Training.

The Legislature did an administrative reduction where they cut \$475,000 which is the equivalent of 3.1 full-time employees.

The Basic Law Enforcement Academy received funding for 19 academies each fiscal year.

### ***Bills***

**SB 5131** passed which concerns crisis referral services for criminal justice and correctional personnel. The bill will require the WSCJTC to offer training to public safety personnel on personal crisis recognition and crisis intervention services. The training must be a minimum of one hour of classroom or internet instruction and must include techniques for recognizing underlying causes of personal crises, such as mental health issues, chemical dependency, domestic violence, and financial problems.

In addition, the WSCJTC must list examples of public and private crisis referral agencies available to law enforcement personnel and describe the services which are available. All communications between public safety employees and crisis referral services are confidential.

**SB 5987** passed which authorizes the Department of Corrections to develop training for corrections personnel. The current requirement to obtain basic corrections officer training through the WSCJTC no longer applies to the DOC employees who work for the prisons division. The DOC is responsible for identifying training standards, designing training programs, and providing training for those employees. Training for community corrections officers will continue to be developed and delivered collaboratively between the DOC and the WSCJTC.

**HB 1324** passed which modifies the requirements of psychological examinations for Peace Officer Certification. The bill will require the WSCJTC to set the standards for the psychological exams that are taken by law enforcement officers. All psychological exams must be administered by a licensed psychiatrist or psychologist and must be standardized and in compliance with the established rules of the WSCJTC.

A WAC will be established and brought before the Commission in the near future.

**SB 5156** passed which addresses certification actions of Washington peace officers. Decertification actions are renamed "certification" actions. Peace officers appointed to the administrative hearing panels for certification actions must be certified Washington peace officers. This change was made, because the previous language excluded peace officers who do not work for a county or city law enforcement agency (Washington Department of Fish and Wildlife, university police, and port police).

Previously the Board of Law Enforcement Training, Standards, and Education and the Board on Corrections Training, Standards, and Education were on the list of boards and commissions to be eliminated by the Governor. However, the bill that was passed did not include the two boards.

The Governor was not happy with the few boards and commissions that were eliminated; therefore, this issue will be looked at again next year.

### **Agency Reorganization**

The WSCJTC will be going through a reorganization. The Accreditation Manager position, formerly held by Cheryl Price, was eliminated due to budget cuts. Some of her duties were reallocated and some were eliminated.

Part of her duties involved the CALEA and American Corrections Association accreditation processes. The WSCJTC has been through the initial accreditation and reaccreditation for both. The WSCJTC will withdraw from both processes and will, in turn, ask the WASPC or another Post to conduct an annual audit.

The other part of her duties pertained to public disclosure requests. With the agency's new learning management system, it is approximated that half of the public disclosure requests will be eliminated as those wanting their training record will be able to access the system and get the information.

Roger Heine will be retiring from the WSCJTC on June 30 after 35 years of state service. In addition, Larry Erickson will retire on June 30.

On July 1, the Professional Development and Organizational Development and Standards divisions will be combined. There have been meetings with affected staff and union representatives and all seem to be supportive of the merge. Steve Lettic will manage the division, and Al Isaac will be reassigned to work for the Director on special projects.

### **Future Legislation**

First, the WSCJTC would like to introduce legislation in regard to certification for corrections and, at a minimum, begin with the jails. Meetings will be held with the DOC and juvenile facilities to determine whether or not they would be interested in participating.

The agency should be able to cover the costs associated with the certification process; however, additional funding may need to be requested within two-to-four years.

Secondly, the WSCJTC will look at a reorganization of the Commission membership, which is dependent on what the Commission decides.

Lastly, the membership of the BCTSE will be evaluated and recommendations will be made.

Discussions have taken place in regard to having retired law enforcement officers work for the WSCJTC without it affecting their retirement benefits. The WSCJTC will explore ways to change the retirement system which would allow them to work for the WSCJTC will remaining in their current retirement system. This is due to the rapid turnover of TAC officers who are only on three-year contracts.

Staff is looking at putting the in-service advanced training into an RCW.

## **STAFF REPORTS**

### **Corrections PAT Research Project**

***Bob Bragg, Defensive Tactics Manager***

**Mr. Bragg** distributed and discussed a question and answer sheet in regard to the WSCJTC's PAT research project.

### **OLD BUSINESS/NEW BUSINESS**

***Sonja Hirsch, Executive Assistant***

**Ms. Hirsch** briefed the Commission on a new aspect of the WSCJTC's new WAC Rule Review process. In the past it was common to take more than six months to make a change to a WAC rule since the Commission only meets quarterly; therefore, the amount of time for adoption of these rules would be drastically reduced.

Ms. Hirsch will email the proposed changes to the Commissioners, Board Members, the WSCJTC staff, and stakeholders with details of the changes and how to comment on the changes. The proposed rules will also be listed on the WSCJTC's website. The notification will also explain when and where the public hearing will be should one be held.

If you have any questions, please contact Sonja Hirsch.

***The meeting was adjourned at 11:46 AM.***

<b>Next Meeting: September 9, 2009, at 10 AM</b>
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Written by: \_\_\_\_\_  
Sonja Hirsch, Executive Assistant                      Date \_\_\_\_\_

Reviewed by: \_\_\_\_\_  
Michael D. Parsons, Executive Director                      Date \_\_\_\_\_

Approved by: \_\_\_\_\_  
Sheriff Craig Thayer, Commission Chair                      Date \_\_\_\_\_