

Wednesday, September 8, 2004
WASHINGTON STATE
CRIMINAL JUSTICE TRAINING COMMISSION
Quarterly Meeting
19010 – 1st Avenue South, Burien, Washington
Room E-250B
10:00 a.m.

ATTENDEES

Members Present: Garry Lucas, Sheriff, Clark County Sheriff's Office
Anne Kirkpatrick, Chief, Federal Way Police Department
Earl Howerton, Sergeant, Spokane County Sheriff's Office
Ed Crawford, Chief, Kent Police Department
Eldon Vail, Deputy Secretary, Department of Corrections
Karen Daniels, Chief Deputy, Thurston County Corrections
Lowell Porter, Chief, Washington State Patrol
Mike Amos, Sergeant, Yakima Police Department
Thomas Metzger, Prosecuting Attorney, Pend Oreille County
William Boyce, Citizen at Large

CJTC Staff Present: Michael D. Parsons, Executive Director
Sharon M. Tolton, Deputy Director
Al Isaac, Manager, Corrections Division
Bob Bragg, Manager, Defensive Tactics & Physical Fitness Program
Carri Brezonick, Manager, Quality, Standards, and Technology Division
Hans Krenz, Asst. Commander, Basic Law Enforcement Academy
Shannon Inglis, Asst. Attorney General, Office of the Attorney General
Sharon Eaton, Administrative Assistant, Basic Law Enforcement Academy
Sonja Hirsch, Confidential Secretary
Wesley Anderson, Manager, Facilities Division

Guests Present: Mike Fann, Captain, Seattle Police Department
Mike Johnston, Detective, Bellingham Police Department (BLETSE)
Scott Blonien, Assistant Attorney General

MINUTES

INTRODUCTION

The Chair called the meeting to order at 10:04 a.m. with a quorum present.

APPROVAL OF MINUTES OF JUNE 9, 2004, MEETING

Commissioner Amos moved to approve the minutes. Commissioner Howerton seconded the motion. The motion carried unanimously.

COMMISSIONER TERM EXTENSIONS

Michael D. Parsons, Executive Director

The Governor has reappointed Chief Ed Crawford to an additional six-year term on the Commission. His term will expire June 30, 2010. The Governor has also reappointed Deputy Secretary Eldon Vail to an additional term, which will expire on June 30, 2008.

BOARD VACANCIES/APPOINTMENTS/REAPPOINTMENTS

Michael D. Parsons, Executive Director

Chief Brian Martinek, of the Vancouver Police Department, has been nominated as a member of the Board on Law Enforcement Training Standards and Education (BLETSE) to represent city police agencies. This position is filled by an incumbent police chief. Sergeant Martin Anderson, of the Spokane Police Training Center, has been nominated as a member of the BLETSE to represent the council of police officers. This position is filled by a training officer.

Chief Brian Martinek attended the FBI National Academy in Quantico, Virginia, in the spring of 2000. He has a Bachelor of Science Degree in Psychology and is working on his Master's Degree in Public Administration. Chief Martinek has also worked for the Multnomah County Sheriff's Office and as a Probation Parole Officer in Salt Lake City, Utah.

Sergeant Martin Anderson is the Assistant Director of the Spokane Police Training Center. He is a 23-year veteran of the Spokane Police Department. He has a Bachelor's Degree in Criminal Justice from Washington State University. He has a lot of experience in various aspects of law enforcement. The Washington Council of Police and Sheriffs (WACOPS) recommended Sergeant Anderson.

The Director requests the appointment of Chief Brian Martinek and Sergeant Martin Anderson to the BLETSE.

Commissioner Amos moved to appoint Chief Martinek and Sergeant Anderson to the Board on Law Enforcement Training Standards and Education. Commissioner Vail seconded the motion. The motion carried unanimously.

BOARD ON CORRECTIONS TRAINING STANDARDS & EDUCATION (BCTSE)

Al Isaac, Corrections Division Manager

Al Isaac distributed the BCTSE Annual Report for 2003-2004. The report highlights are:

- Customer Service Survey
- Centralia Community College Curriculum
- Best Practices, In-Service Training
- WAC Rule Proposed Changes
- Board Member Adjustments

The Board last met on August 5, 2004. At that meeting, in preparation for the American Correctional Association accreditation audit, the principle focus was to review the curriculum of all eight corrections academies.

BOARD ON LAW ENFORCEMENT TRAINING STANDARDS & EDUCATION (BLETSE)

Detective Mike Johnston, BLETSE Member

The Board last met on July 8, 2004. Senator Jerome Delvin agreed to participate on the Board from a legislative standpoint.

Chief Rob Sofie, of the Snohomish Police Department, and Chief Larry Mount, of the Nooksack Tribal Police Department, both resigned from the Board.

At the last meeting Detective Mike Johnston was nominated as the Vice Chair.

The Board has two new members: Professor Otwin Marenin from Washington State University and Chief Felix Moran from the Stillaguamish Tribal Police Department.

The Board has changed to full-day meetings to allow more progress by the Board and committees.

Audit and Assessment Committee

With the assistance of the Regional Training Managers, the Board has identified, through a training needs assessment, five areas of need throughout the state, to include: Standard Field Sobriety Test Certification, Crime Scene Investigation, Interviewing Techniques, Criminal Investigations, and Instructor Development.

Regional Training Managers on the east side of the state have determined a need for Career Level Certification.

Curriculum Committee

The committee is looking at ways for the Washington State Criminal Justice Training Commission (WSCJTC) to deliver in-service training. Some methods will mirror roll call type training. The training will first be distributed by CD, and then by Internet. Computer systems will need to be evaluated, statewide, in order to effectively use the Internet method.

Legislative Communications Coordinating Committee

The Board is working to create a partnership with legislators. Senator Jerome Delvin (R), Senator Mary Margaret Haugen (D), Representative Joyce McDonald (R), and Representative John Lovick (D) will be contacted to participate in the Board's meetings. This will open communication, so the needs of the Training Commission can be effectively heard.

Police Corps

Funding for the Police Corps has been significantly cut. The Washington Police Corps has partnered with both Alaska and Idaho on plans to establish a regional training program. If successful, the program would also include Oregon. A letter will be sent to the new Police Corps Director and Legislature requesting that the Academy in Burien facilitate the Police Corps training for the Northwest Region.

ADMINISTRATIVE EXEMPTION

Sharon M. Tolton, Deputy Director

Chief Alex Perez, Longview Police Department

Chief Alex Perez has been employed by the Longview Police Department since August 2, 2004. The Longview Police Department is currently staffed with 51 full-time, commissioned personnel.

Chief Perez hails from the Inglewood Police Department in California. He attended the California basic academy in 1975.

The WSCJTC staff recommends the approval of Chief Alex Perez' administrative exemption request.

Commissioner Crawford moved to approve the administrative exemption for Chief Alex Perez of the Longview Police Department. Commissioner Porter seconded the motion. The motion carried unanimously.

WAC RULE REVIEW

Sharon M. Tolton, Deputy Director

WAC Review Schedule

As part of the WSCJTC's responsibility as rules coordinators with the Administrative Procedures Act (APA), staff and the Commission will review all of the WSCJTC's Washington Administrative Codes (WAC 139).

WAC Section 139-02, Public Records, has been deferred to the December Commission Meeting. In addition, Section 139-03, Procedures, will be discussed.

During the review process, if any changes are discovered, please contact Sharon M. Tolton at 206/835-7345 or Sonja Hirsch at 206/835-7372.

This process is to streamline, reduce, or eliminate rules that are no longer relevant.

1A. WAC 139-05-242 Readmission to basic law enforcement academy

The WSCJTC staff proposed the rule.

Peace Officer Certification and subsequent changes to RCW 43.101.010 became effective January 1, 2002. Some of the changes directly affected the conditions under which a recruit, who was dismissed from the Basic Law Enforcement Academy (BLEA), could be readmitted to that or future academy sessions. Portions of WAC 139-05-242 are in conflict with the more recent RCW.

This rule applies to issues that do not rise to the level of decertification. Recruits may be severed from BLEA, but could come back within 24-months, as stated in the RCW.

The WSCJTC staff recommends approval for final adoption.

Commissioner Howerton moved to approve WAC 139-05-242, Readmission to basic law enforcement academy, for final action. Commissioner Metzger seconded the motion. The motion carried unanimously.

The Rule Making Order (CR-103) will be filed following the meeting.

1B. WAC 139-05-915 Requirements of training for law enforcement and corrections dog handlers and certification of canine teams

The Deputy Director asked that the Commission continue this WAC for further discussion and/or final action at the December 8, 2004, meeting. There are language issues that need to be addressed prior to final action.

WAC 139-05-915 became more complex, in terms of issues related to terrorism, where canine teams are now more specialized. The Commission took the regulator responsibility, along with the association of canine teams, and the WSCJTC worked very closely with those groups to make

sure that the Commission had standards that everyone felt were responsible and they were comfortable with.

Commissioner Amos moved to table WAC 139-05-915, Requirements of training for law enforcement and corrections dog handlers and certification of canine teams, to the December 8, 2004, meeting. Commissioner Howerton seconded the motion. The motion carried unanimously.

**2A. WAC 139-02-040
Public disclosure officer**

The WSCJTC staff proposed the rule.

This is strictly a housekeeping change. This change is being made because the physical location of the Public Disclosure Officer could change. Initially, the WSCJTC Public Disclosure Officer was located in the Lacey Office; however, this employee could be housed in the Burien Office.

The WSCJTC staff recommends approval for filing.

Commissioner Metzger moved to approve WAC 139-02-040, Public disclosure officer, for filing. Commissioner Boyce seconded the motion. The motion carried unanimously.

**2B. WAC 139-05-300
Requirement for in-service training**

The WSCJTC staff proposed the rule in cooperation with the Board on Law Enforcement Training Standards and Education (BLETSE).

This rule is to ensure that all certified peace officers engage in continuing professional education. Those officers, as defined as needing peace officer certification, would be affected by this rule.

Some concerns, regarding the form and effective date, were discussed at the August 12, 2004, King County Chiefs' Meeting. The rule was changed to accommodate some of those concerns, such as not to make the form a requirement and to adjust the effective date.

The WSCJTC staff and the BLETSE request approval for filing and continued discussion. The WSCJTC will assist stakeholders with this requirement by providing CD based short courses, to include: legislative topics, current issues and updates, the Law Enforcement Digest, refreshers, seven-minute roll calls, and more.

In-service training currently provided at the agency level, such as firearms, first aid, blood borne pathogens, defensive tactics, and EVOC would all be acceptable in meeting this requirement. In addition, any properly documented conference training would be allowed; for example, Washington Association of Sheriffs and Police Chiefs Conferences and others where formal training is provided. There are also a number of partners that provide excellent training; for example, the Federal Bureau of Investigation (FBI) and the Federal Law Enforcement Training Center (FLETC). For more guidance regarding in-service training, examples will be posted on the WSCJTC website.

Several agencies have stepped forward to be involved in the pilot program to fairly assess some of the trouble spots. This way any problems could be addressed before the rule is finalized.

If policies that are state requirements; for example, vehicular pursuits, sexual harassment, they may be included.

The WSCJTC will ask for compliance, by organizations, as the WSCJTC does not have the ability to strictly enforce the training. The Regional Training Managers and, perhaps, other staff will conduct random training records checks at agencies throughout the state. If an agency is not in compliance, a letter will be submitted to the Chief or Sheriff of that agency.

The WSCJTC has made a huge commitment in terms of technology and in training personnel to develop this training and be able to develop and copy the CDs in-house. One hour of CD based training, with a test at the end, would be equivalent to three or four classroom hours.

It will be the responsibility of the Regional Training Managers to ensure that the training resources get to the smaller agencies that do not normally conduct a lot of in-service training. A survey will be sent out to find out what hardware agencies have and what types of training they will receive (CD or Internet).

Over the years, many agencies have expected the WSCJTC to be the record keeper of all records. The WSCJTC maintains all records for the training that the WSCJTC supports and provides. The agencies will be responsible for maintaining records for the in-service training they provide. The records will then be compiled to determine whether the 24-hours of training have been met each calendar year.

Commissioner Crawford stated his concern regarding Captains, Lieutenants, and the other people who don't go to the department in-service training functions. He also stated the WSCJTC may be setting people up to fail, and he is very concerned about that.

Commissioner Crawford stated that ten percent of an agency's employees, for one reason or another, will get themselves trapped by not completing the training within the year; therefore, there needs to be a mechanism that can help them.

Commissioner Kirkpatrick stated that maybe the WSCJTC could incorporate a similar mechanism that the Bar Association uses. If an employee is not in compliance by the deadline, a two or three-month extension could be granted.

Scott Blonien stated, from a legal standpoint, agencies need to be aware of the importance of the record keeping function. By not complying with the 24-hour training requirement, an agency can be liable.

Commissioner Crawford said we need to make sure that we do not let people fail.

The Director stated that people requesting a grace period need to have a reason. If not, many people will request it. If a grace period is allowed, it needs to be with cause.

Commissioner Kirkpatrick stated that everyone, regardless of rank, should be held to the same standards.

Commissioner Porter confirmed that the Washington State Patrol has an in-service requirement of 24-hours per year. If the required 24-hours of training are not completed within the required time frame, they are disciplined.

The Chair stated a grace period should be included, evaluated, and assessed. He said the rule could always be adjusted to meet an agency's needs.

Scott Blonien suggested that the WSCJTC delegate the authority to the Chiefs and Sheriffs to grant the extensions. This will signify the importance, to the Chief or Sheriff, to getting the training done within the one-year period.

The Director recapped that the Commission membership agreed to a three-month grace period and the Chiefs and Sheriffs would be responsible for granting and reporting the information to the Commission.

Commissioner Crawford asked who makes the determination of what a training hour is. He stated that some would say that a 30-minute roll call per day is a training time.

The Deputy Director stated that the guidelines pertaining to training will be on the agency website; however, they will not be included in the WAC language.

The Director stated that the WSCJTC's job is to come up with minimal standards for the in-service training. On some training, lectures, and presentations, the Chief or Sheriff will have to make the determination as to whether it will be counted as in-service training or not.

Commissioner Crawford asked if he completed 34-hours of training this year, can he carry ten over to the following year.

The Chair stated that would not be acceptable.

The Director confirmed that there would be a three-month grace period allowing people to complete the 24-hours of in-service training. Secondly, that it would be up to the Chief or Sheriff to be responsible to see the 24-hours of training are completed for each of their officers. He went on to state that if this is agreed, the Commission needs to make the amendment and move forward.

The Chiefs and Sheriffs would grant an extension for their officers and the Commission would grant an extension for the Chiefs and Sheriffs if that were necessary and was requested.

Scott Blonien stated the WAC needs to read one, three-month extension per calendar year. This will prevent people from applying for more than one extension per calendar year.

To read:

The sheriff or chief of an agency may approve an extension of three months for certified officers in their employ by notification in writing to the commission, identifying those specific officers. A sheriff or chief may request a personal extension of his or her requirement, of three months, to the commission prior to December 31st of the calendar year in question.

Commissioner Crawford moved to approve WAC 139-05-300, Requirement for in-service training, for filing with suggested changes. Commissioner Daniels seconded the motion. The motion carried unanimously.

**2C. WAC 139-10-240
Basic juvenile security workers academy curriculum**

The WSCJTC staff in cooperation with the Board on Corrections Training Standards and Education (BCTSE) proposed the rule.

This change will provide consistency between WAC 139-10-240 and 139-10-210. The original change was made to better reflect representative job classifications that are served by this academy and to increase professionalism and recognition of officers in this field.

The WSCJTC staff and the BCTSE recommend approval for filing.

Commissioner Crawford moved to approve WAC 139-10-240, Basic juvenile security workers academy curriculum, for filing. Commissioner Howerton seconded the motion. The motion carried unanimously.

**2D. WAC 139-10-245
Basic juvenile residential counselor academy curriculum**

The WSCJTC staff in cooperation with the BCTSE proposed the rule.

The corrections division has formulated and implemented a new academy to better serve the Juvenile Rehabilitation Administration's employees training needs. This academy is presently known as the Juvenile Residential Counselors Academy and is cited in WAC 139-10-210. Adopting a WAC defining the curricula in this academy will clearly state the subject matter covered in this academy.

The WSCJTC staff and the BCTSE recommend approval for filing.

Commissioner Crawford moved to approve WAC 139-10-245, Basic juvenile residential counselor academy curriculum, for filing. Commissioner Amos seconded the motion. The motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Michael D. Parsons, Executive Director

New Commissioner

Karen Daniels, Chief Deputy, Thurston County Corrections

The Director introduced the new Commissioner, Karen Daniels. She is the Chief Deputy of Thurston County Corrections at the Thurston County Sheriff's Office.

Employee Recognition

Wesley Anderson, Facilities Manager

Wesley Anderson is the new Facilities Manager. He was formerly employed by the Washington State Department of Corrections.

Sharon Eaton, Administrative Assistant (BLEA)

Sharon was "made in Taiwan" in 1954, where her parents were stationed working for the Central Intelligence Agency (CIA). She attended Chief Sealth High School, North Seattle Community College, and University of Washington.

She began her career in Washington State employment with the Employment Security Department in 1975. Since 1978, she has worked for various private employers including Pepsi Cola, Food Services of America, and The Pacific Institute, where she received awards for Employee of the Year, Willingness to Help, and Loyalty. She returned to state service in 1989, working for the Office of Administrative Hearings. She began her employment with the WSCJTC in 1994 and has worked as the Administrative Assistant for the Basic Law Enforcement Academy since 1995.

She enjoys traveling; hiking; gardening; playing the piano and guitar; reading non-fiction; and finding homes for stray, furry critters (cats).

Bob Bragg, Defensive Tactics and Physical Fitness Program Manager

Bob is currently the Program Manager of Physical Fitness and Defensive Tactics Instructor training. He has held this position since its inception in 1981.

Bob has developed a unique, statewide instructor program in Control and Defensive Tactics, which has trained several hundred currently active instructors and instructor trainers.

He has combined his experience in Martial Arts and formal education in Biomechanics, Exercise Physiology, and Motor Learning with the experience of hundreds of active law enforcement trainers to produce a well-rounded program.

Bob's Martial Arts training began in junior high school with Judo and was followed by 14 years of Japanese Karate in which he attained the rank of second-degree black belt. Since 1986, he has been training in a variety of Southeast Asian Martial Arts.

Bob holds both a Bachelor of Arts Degree and Master of Science Degree in Physical Education with a major area of course work study devoted to Sports Medicine and Exercise Physiology. Bob collaborated with University of Washington doctors to investigate and publish the effects of Oleoresin Capsicum (OC) exposure on the human eye.

Bob is currently on the Board of Directors of the American Society of Law Enforcement Trainers (ASLET). He coauthored a regular column in the ASLET trainer; a past editorial advisory board of *POLICE* magazine.

Bob is well rounded and a true expert in his field. Bob says, "Not bad for a guy who hated PE class!"

Budget, Capital Budget, and Additional Information

At the December 8, 2004, Commission Meeting, Carri Brezonick will discuss the process of training. The Director and Carri Brezonick will explain how what the WSCJTC does, makes the training better; for example, Instructor Certification, the work that has been done to curriculum, adult facilitative learning, scenario based learning, why accreditation is important, and so on.

The WSCJTC recently submitted the Capital and Operating Budgets.

Capital Budget

It was discovered, a few months ago, that there are serious problems with Hawthorne Hall (oldest dorm at the facility). General Administration contracted with a private architectural firm who did an assessment of the building. To renovate the dormitory, it would cost approximately \$2.1 million. To replace the dormitory, it would cost approximately \$3.5 million. In the Capital Budget request, \$3.5 million was requested for the replacement of the dormitory. Hawthorne Hall currently contains 64 beds. The new dormitory would contain 70 beds. If the residents of Hawthorne Hall (64 people) had to be housed in hotels, it would cost the WSCJTC approximately \$600,000 or more, yearly. This expense was also reflected in the Capital Budget request.

From Assessment Report:

The building was constructed with latent fire and safety code violations. There is evidence of inadequate bracing in several of the key structural components. Improper detailing and material specifications have led to accelerated deterioration from rainwater infiltration and there is evidence of mold in the building cavities. The potential for major mold infestation is high if water infiltration issues are neglected. There is strong evidence that the latent deficiencies in construction have resulted in accelerated deterioration. If left unchecked, there is risk that the facilities will be unfit for human habitation. The defects are widespread and repairs will entail a full and costly renovation.

In addition, \$100,000 was requested for minor work due to a couple of furnaces that need to be replaced in the Cascade Building. The WSCJTC will also request funds, in subsequent bienniums, to build a physical training building. The Range is too small to accommodate the amount of recruits that need to

be trained; therefore, the proposal is to put all physical training in one building by expanding the range and putting a new gymnasium all in one building, which would cost \$6 million. The current gymnasiums would then be converted into classrooms. In the final biennium, the WSCJTC will request for \$300,000 to work on street frontage for Mock City.

Hawthorne Hall is the first priority.

Operating Budget

Last year, the Legislature passed a Bail Bond Agent Recovery bill. The bill included a task for the WSCJTC to develop firearms training for Bail Bond Agents; however, the bill did not include a full-time employee (FTE) or funding. The WSCJTC is requesting four-tenths of an FTE, clerical help, and \$40,000.

The self-insurance premiums have been raised; therefore, the WSCJTC has requested \$21,000.

The WSCJTC has requested an FTE without funding for the Facilities Divisions due to the shortage of staff.

The WSCJTC is trying certification/decertification for corrections officers again, which will cost \$309,000.

The WSCJTC is requesting \$17,000 for merit system increments to give pay increases to staff.

The Washington Association of Sheriffs and Police Chiefs is asking for a vendor increase of \$30,000; \$13.5 million for a School Mapping Program, which would cover elementary and middle schools; and \$205,000 for software.

The WSCJTC has asked for an inflationary request for the cafeteria, Lites and Bites Café, of \$12,600.

The WSCJTC is asking for the Legislature to grant an exemption to 601. The WSCJTC conducts training of firearms for security guards and private investigators, which is supposed to be a self-funded program in terms of fees that are recovered. Currently, the funds received are not enough to pay for the expenditures. This amount cannot be increased without asking for an exemption to 601.

The Sex Offender Information Center needs equipment for \$30,000.

Since the WSCJTC took the building over from General Administration, no additional funding has been received to run the facility. The utilities have increased approximately \$116,000 per biennium over what is received.

Commissioner Metzger asked what action is being taken regarding Hawthorne Hall and its residents.

The Director stated that the report reads that the potential is there; however, it does not state that it is a current safety hazard.

Scott Blonien asked whether the report speaks toward structural issues or environmental safety issues.

The Director stated that the report speaks mostly to structural issues. In addition, he stated that an environmental firm could be brought in to conduct an assessment on the building.

American Correctional Association (ACA) Accreditation Audit

The audit will be conducted on September 27 and 28, 2004. All Commissioners are invited to attend.

The Auditors, one from Tennessee and one from West Virginia, will conduct an opening ceremony at approximately 8:00 a.m. on Monday, September 27. They will then take a tour of the facility, primarily through corrections. After the tour, they will review approximately 110 files.

Of the 110 files, ten are mandatory. If a mandatory standard is not met, the WSCJTC does not pass the audit. In addition to the mandatory standards, 90 percent of the non-mandatory standards have to be met.

The auditors will conduct a closing ceremony at approximately 12:00 p.m. on Tuesday, September 28. At this time, the auditors will announce the results of the audit.

To learn more about the ACA accreditation process, visit <http://www.aca.org>.

Commissioner Vacancy

There is a position open on the Commission for an elected official of a local government. If you know of a candidate for the vacancy, please contact the Director or the Chair.

Other

The Commission will purchase a learning management software package, which will allow the Commission to record online, in-service training.

All training records information from the old Uniform Records and Course Management (URCM) system will be converted to the new Multi-tiered Registration System (MTRS), which will all be inputted manually.

New carpet will be laid in the Olympic Building, new weights will be purchased for the weight room, and a generator will be purchased for the Information Technology Division.

The wall separating the two gymnasiums will be torn down and replaced with a wall curtain.

Training trailers will be purchased for each of the Regional Training Managers. The trailers will be used to store each Manager's training materials and equipment.

A new Firearms Training Simulator will be purchased for the Basic Law Enforcement Academy. In addition, a simulator will be purchased for corrections.

STAFF REPORTS

Sharon M. Tolton, Deputy Director

Canadian Firearms Exemption Order

Per the Canadian Firearms Act, the Royal Canadian Mounted Police (RCMP) asked the WSCJTC to assist them in providing a resource to gather information from border agencies who would be interested in having the ability for their officers to travel across the border armed.

The three agencies directly affected, at this point, are the Washington State Patrol, Whatcom County Sheriff's Office, and the Washington Department of Fish and Wildlife.

Captain Mike Fann

The Deputy Director introduced Captain Mike Fann, from Seattle Police Department, who has been, along with the Seattle Police Department, very supportive of and has a great partnership with the Basic Law Enforcement Academy.

Hans Krenz, BLEA Assistant Commander

Department of Corrections Course

The Washington State Department of Corrections (DOC) contacted the WSCJTC regarding a new and challenging task. The DOC wants to standardize their on-the-job training; therefore, they wanted to put on a training academy to standardize training experiences for DOC employees who work directly with city, county, federal, or state law enforcement agencies.

After several planning meetings, a 10-week course was created. The training will be meaningful and important, but will also provide future direction for both agencies.

A TAC Officer, Alan Gill, will instruct the 25-member group on behalf of the DOC. The Basic Law Enforcement Academy will provide an additional TAC Officer, Sergeant Bob Cecil. The course will begin Monday, October 4.

Sonja Hirsch, Confidential Secretary

Video: Chief For a Day 2004

The video of the Chief For a Day event, which was held at the WSCJTC on Tuesday, May 11, 2004, was shown to the Commissioners.

OLD/NEW BUSINESS

Scott Blonien commended the Director, Michael D. Parsons; the Deputy Director, Sharon M. Tolton; and the WSCJTC staff, for their efforts in bringing the WSCJTC to the level it is today.

In addition, he added that Saturday, September 11, 2004, is the 3rd anniversary for the terrorist attack on the towers. He asked that everyone keep that in mind and take a moment of silence to think about all of our colleagues and brothers-in-arms who passed away on that day.

The meeting was adjourned at approximately 12:03 p.m.

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| Next Meeting: December 8, 2004, at 10:00 a.m. (CJTC) |
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Minutes written by: Sonja Hirsch, Confidential Secretary
Reviewed by: Michael D. Parsons, Executive Director
Sharon M. Tolton, Deputy Director
Rachelle Parslow, Secretary, Washington Police Corps