

Wednesday, September 10, 2003
CRIMINAL JUSTICE TRAINING COMMISSION
Quarterly Commission Meeting
19010 – 1st Avenue South, Burien, Washington
Room E-250B
10:00 a.m.

ATTENDEES

- Members Present:** Sheriff Garry Lucas (Chair), Clark County Sheriff's Office
Bill Boyce, Citizen-at-Large
Chief Anne Kirkpatrick, Federal Way Police Department
Chief Ed Crawford, Kent Police Department
Sergeant Earl Howerton, Spokane County Sheriff's Office
Sergeant Mike Amos, Yakima Police Department
Sheriff Craig Thayer, Stevens County Sheriff's Office
Thomas Metzger, Prosecuting Attorney, Pend Oreille County
- CJTC Staff Present:** Michael D. Parsons, Executive Director
Sharon M. Tolton, Deputy Director
Bart Dinwiddie, Manager, Facilities
Bob Bragg, DT Program Manager, Professional Development
Bob Posey, Manager, Professional Development
Brandon Rogel, Program Supervisor, Corrections
Brian Elliott, Manager, Fiscal
Carri Brezonick, Manager, Quality, Standards and Technology
Doug Blair, Manager, Certification/Regional Training
Greg Baxter, Manager, Human Resources
Officer April Meyers, Instructor, BLEA
Officer Herman Koppisch, Instructor, BLEA
Officer Kory Pearce, Instructor, BLEA
Rachelle Parslow, Secretary, Washington Police Corps
Ron Price, Commander, Basic Law Enforcement Academy
Shannon Inglis, Office of the Attorney General
Sonja Hirsch, Confidential Secretary, Recorder
Tony Anderman, Regional Training Manager
- Guests Present:** ASAC Bobby Hamil, Federal Bureau of Investigation
Captain Mike Matlick, Washington State Patrol
Jim Blodgett, Department of Corrections
Scott Blonien, Office of the Attorney General
Captain Mike Fann, Seattle Police Department
-

MINUTES

INTRODUCTIONS

Chair Lucas called the meeting to order at 10:11 a.m. with a quorum present.

APPROVAL OF MINUTES OF JUNE 11, 2003, MEETING

A motion was moved and seconded to approve the minutes. The motion to adopt the minutes carried unanimously.

BOARD ON CORRECTIONS TRAINING STANDARDS & EDUCATION (BCTSE)

Brandon Rogel, COA/Work Release Program Supervisor

ACA Accreditation

American Correctional Association

The Washington State Criminal Justice Training Commission will pursue ACA Accreditation for the Corrections Division.

*The ACA Accreditation process will be discussed in greater detail in the Executive Director's Report.

Governor's Executive Order 03-01 "Service Delivery"

The Corrections Division discussed Executive Order 03-01 "Service Delivery," how they deliver their services, and how they can improve.

The Order presents an opportunity to work with stakeholders to identify Corrections Division performance in customer service processes. The Corrections Division will work with the Board to develop strategies and methods.

Certification/Decertification for Corrections

The Corrections Division is currently gathering stakeholder agency support, including the unions. A "Z" bill will be submitted.

*The Certification/Decertification for Corrections will be discussed in greater detail in the Executive Director's Report.

Discussion Items

- The Board discussed the value of Community Corrections Officers completing the 4-week Adult Services Academy prior to carrying a caseload.
- The Board discussed the need for the Physical Agility Test (PAT) when the Arrest, Search, and Seizure curriculum includes Defensive Tactics training.
- The Board reviewed the Quality, Standards, and Technology (QST) Division's process for curricula review within the division. The QST Division will review what is taught along with the corresponding materials.

Program Updates

Services Academies:

- ❑ Adult Services Academy (ASA)—The increase in training days to the ASA has added increased pressure on resources as exemplified by the concurrent July-August academies in Tacoma and Seattle.
- ❑ Municipal Probation Academy—The Municipal Probation Academy will be held in October after a one-year absence due to low enrollment.

- ❑ Juvenile Security Workers Academy—The Corrections Division is currently working with Juvenile Detention Managers to revise the Mental Health and Behavior Management curricula components.
- ❑ Juvenile Services Academy—Due to low enrollment, CJTC will only hold the 5-day Case Management Risk Assessment portion of the Academy. The Academy scheduled for October has sufficient enrollment to conduct a full 2-week course.
- ❑ Correctional Worker Core (CWC)—The CWC program recently held its 100th class. The Corrections Division will continue to audit the program. Corrections staff has visited almost all of the regions to conduct review of mock scenes, and to attend graduation ceremonies.

Corrections Officers Academy

- ❑ Training year performance review for June 2002-2003
 - A. Instructor Performance Average
 - a. 21 instructors, 90% average
 - A. Student Academy Satisfaction Rating
 - a. 90% per 11 academies
 - A. Student Testing Performance
 - a. 88% First-time pass rate

Work Release Academy

- ❑ Per demand, two academies are held per year.
- ❑ Began curricula review process with the Department of Corrections.

Mr. Rogel announced that the BCTSE members are invited to attend the Corrections Officers Image Meetings, which follow the BCTSE meetings at 1:00 p.m.

BOARD ON LAW ENFORCEMENT TRAINING STANDARDS & EDUCATION (BLETSE)

Sharon M. Tolton, Deputy Director

The July 17, 2003, BLETSE Meeting was cancelled due to attendance issues. The next scheduled meeting will be held at 10:00 a.m. on September 18, 2003, at the CJTC.

Sub Committees

Curriculum Committee: The Curriculum Committee is currently reviewing SWAT training, which was presented by Bob Posey, Professional Development Manager. There were issues raised by stakeholders; therefore, Dr. Mike Smith, Washington State University, along with the other committee members, will review the material. This information is available on CD-ROM.

Communications Committee: The committee is involved with SB 5165 “Regulating Vehicular Pursuit,” and will move forward with the model policy as soon as more information is received from the triad group who is presenting the proposals.

The Communications Committee will also be working with SB 5473 “Requiring the Criminal Justice Training Commission to train officers on interacting with developmentally disabled and mentally ill persons.”

Audit & Assessment Committee: Individuals of the Board are working with Carri Brezonick, and staff, on the BLEA Assessment. Many of the Board members have personally participated in the assessment processes.

The Audit & Assessment Committee, in the future, will begin working on the Commission on Accreditation of Law Enforcement Agencies (CALEA) process.

WAC Changes

The Board has reviewed and approved the WAC packet.

BOARD VACANCIES/APPOINTMENTS/REAPPOINTMENTS

Michael D. Parsons, Executive Director

The Director reported that Charlie E. Mandigo, Special Agent-in-Charge, of the Federal Bureau of Investigation (Seattle Office) has resigned.

The Director read a section of Mr. Mandigo's letter, which stated the following:

"As you are aware, I am retiring from the Federal Bureau of Investigation (FBI) effective the close of business, July 18, 2003. I consider it a privilege to have been a Commissioner for the Washington State Criminal Justice Training Commission (WSCJTC) over the past several years. Under your stewardship and by your leadership and the contributions of the staff you have assembled, great strides have been made by WSCJTC in raising the standards, accountability and professionalism of the law enforcement community."

Mr. Mandigo's replacement is expected to begin in November 2003.

The Director reported that there is one reappointment and two new appointments to the Board on Law Enforcement Training Standards & Education that need to be considered.

BLETSE Reappointment

Sergeant Dan Templeman, Everett Police Department

Sergeant Dan Templeman has been on BLETSE for several years, and is an active participant.

BLETSE Appointments

Deputy David Thornburg, Spokane County Sheriff's Office

Dr. Linda Forst, Shoreline Community College

Deputy Thornburg: The Washington Council of Police & Sheriffs (WACOPS) recommended Deputy Thornburg. He currently works for the Training Division at the Spokane County Sheriff's Office, was a former trooper with the Washington State Patrol, and has significant experience in the military prior to his career in law enforcement.

Linda Forst: Linda Forst, Ph.D., is currently an instructor at Shoreline Community College. She retired as the Captain of the Boca Raton Police Department in Florida, and has a Doctorate in Adult Education.

The Director requests the reappointment of Sergeant Dan Templeman, and the appointments of Deputy Thornburg and Dr. Forst.

A motion was moved and seconded to reappoint Dan Templeman, and to appoint Deputy Thornburg and Dr. Forst to the Board on Law Enforcement Training Standards and Education. The motion to approve the reappointment and appointments to BLETSE carried unanimously.

ADMINISTRATIVE WAIVER

Sharon M. Tolton, Deputy Director

Administrative Exemptions are received from law enforcement personnel exempted from the Requirement of Basic Law Enforcement Training, per WAC 139-05-200, to include:

- Individuals holding the office of Sheriff of any county on September 1, 1979
- Auxiliary and reserve personnel
- Commissioned personnel

The applicant's initial date of full-time, regular and commissioned law enforcement employment within the state of Washington must precede January 1, 1978.

The applicant must have been certified in accordance with the requirements of WAC 139-05-200, and thereafter have engaged in regular and commissioned law enforcement employment without a break or interruption in excess of twenty-four months duration.

Puyallup Police Department:

Requesting approval of the administrative waiver for Chief Robin T. James.

Chief James currently has 51 sworn officers, and has met all of the requirements and conditions of an administrative exemption, per WAC 135-05-200.

Chief James was previously employed with the Durham Police Department in Durham, North Carolina since 1974.

Staff recommends approval of Chief James' administrative waiver.

A motion was moved and seconded to accept the administrative waiver for Chief Robin T. James of the Puyallup Police Department. The motion to approve the administrative waiver carried unanimously.

Yakima Police Department

Requesting approval of the administrative waiver for Chief Samuel C. Granato.

Chief Granato currently has 118 sworn officers, and has met all of the requirements and conditions of an administrative exemption, per WAC 135-05-200.

Chief Granato was previously employed with the Kingsville Police Department in Kingsville, Texas. He left there as the Chief of Police. Prior to Kingsville, the majority of his law enforcement career was spent with the Corpus Christi Police Department in Texas.

Staff recommends approval of Chief Granato's administrative waiver.

A motion was moved and seconded to accept the administrative waiver for Chief Samuel C. Granato of the Yakima Police Department. The motion to approve the administrative waiver carried unanimously.

WAC RULE REVIEW

Sharon M. Tolton, Deputy Director

1. WAC 139-05-200

Requirement of Basic Law Enforcement Training

The CJTC staff proposed the rule.

The change would provide consistency in the training requirement for fully commissioned officers to attend the Basic Law Enforcement Academy. Currently, officers who are fully commissioned, but work only part time, are not required to attend the basic academy; however, they exercise the same authority as fully commissioned, full-time officers.

Requesting approval for final action of Version B (OTS-6408.2). Staff recommends approval for final adoption.

A motion was moved and seconded to approve WAC 139-05-200 (Version B), Requirement of Basic Law Enforcement Training, for final action. The Chair called for discussion.

Captain Matlick asked what the language change of “employees” to “officers” means in terms of definition.

Doug Blair stated that people use the law enforcement commission to commission some of their employees such as court security, commissioned school officers, etc. Although they are not fully commissioned, they are fully commissioned employees; however, they are not police officers. By changing the language to “officers” it made it clear that the WAC is pertaining to commissioned police officers.

Doug went on to state that the word “certified” was changed to “awarded a certificate of completion of the basic law enforcement academy or the basic law enforcement equivalency.” Certification has been used interchangeably and since the certification of peace officers, CJTC staff will begin making language changes as WACs are being reviewed and revised.

Doug stated this change was announced at WASPC. Since that time, he has only received feedback from two people that would be affected by this change, one of them will be attending the Equivalency Academy and the other will be attending the Basic Law Enforcement Academy.

The motion to approve WAC 139-05-200 (Version B) carried unanimously.

The Rule Making Order, CR-103, will be filed following the meeting.

2. WAC 139-05-925

Requirement of Basic Training for Railroad Police Officers

The CJTC staff proposed the rule.

The change is necessary for the recognition of railroad police officers whose duties are primarily administrative in nature, and not involved in direct enforcement of the laws or the apprehension of criminal suspects.

A motion was moved and seconded to approve WAC 139-05-925, Requirement of Basic Training for Railroad Police Officers, for final action. The motion to approve WAC 139-05-925 carried unanimously.

The Rule Making Order, CR-103, will be filed following the meeting.

EXECUTIVE DIRECTOR’S REPORT

Michael D. Parsons, Executive Director

The Director invited two employees from the Criminal Justice Training Commission to attend the Commission meeting. This is done to give staff an opportunity to see what happens during a Commission meeting. In the past, the Commission meetings were far removed from the day-to-day activity of the staff, and only a few CJTC staff attended, usually the Director and the Deputy Director. The Director would like to eliminate as much of the mystique as possible.

It is also more important for the Commissioners to meet the hard working people that make things happen at the CJTC. They are:

Rachelle Parslow

Rachelle came to the CJTC in September 1999 as a mock scene actress from Highline Community College (HCC). She attended the Criminal Justice program at HCC where she obtained her Associate of Applied Science in Criminal Justice. She continued acting until January 2000. At that

time, she was offered and accepted a 3-month internship with BLEA. She completed an additional internship until the end of July 2000. She was then offered a Community Jobs paid internship from the Young Women's Christian Association (YWCA). She continued at the academy until January 2001 when she then applied and was hired as the Secretary of the Washington Police Corps program.

Rachelle works with the Police Corps program, creating class schedules, ordering supplies, confirming instructors, setting up travel accommodations, completing college reimbursements for the recruits, and helps with advertising and recruiting, etc. Rachelle also presents a two-hour talk during the Courage to Survive Hero Series, where she talks about surviving domestic violence and presents her story. She also assists with the American Sign Language portion of the Police Corps Academy to refresh herself on sign language due to having a daughter who is partially deaf.

Rachelle Parslow stated that she, on an annual basis, coordinates the Criminal Justice Career Fair at CJTC. Rachelle tries to do a different emphasis or "theme" each year. The 4th Annual Criminal Justice Career Fair will be held on October 29, 2003, from 1-5 p.m., at the CJTC. This year's emphasis will most likely be terrorism.

Registration is open for agencies that would like to register a booth at the Career Fair. Registration can be completed on line at: www.cjtc.state.wa.us/policecorps/careerfair/careerfair03.htm. The cost is \$100. Please submit registrations by October 1, 2003.

Commissioner Crawford stated that Rachelle is also a very active member of the Kent Community.

Brandon Rogel

Brandon is a Northwest Native who was "born, bred, and raised" in Bellevue into a large close-knit family. He has been married 14 years and is the proud father of two daughters, Emma age 11, and Lenna age 8.

Brandon enjoys painting, and is a student of 20th Century modern art and architecture.

Brandon is an 11-year Washington State employee. He has worked in the Health and Human Services field for over 20 years. He has developed treatment and education programs in a variety of social service settings. He began teaching for the CJTC in 1993, and is a CJTC Certified Instructor for the Core classes in the Corrections Officers Academy. During his tenure, he has been involved in the redevelopment process for each Corrections Division Academy. He currently serves as the Corrections Officers Academy and Work Release Academy Program Supervisor.

He believes the academy learning experience provides necessary technical information and limitless personal growth opportunity.

Budget

The Director stated that we have lost money, as most agencies have. The bigger problem is that CJTC has lost 4 full-time employees (FTE), which has been a more difficult problem to overcome. CJTC has recently submitted information to the Office of Financial Management (OFM) requesting an FTE for our physical plant.

At CJTC, in the oldest dorm, there is a wall that needs to be replaced due to a roof leak. To have the job contracted out, it would cost approximately \$60,000. If we have the staff, the same job can be completed internally for approximately \$15,000 (for materials). There are several other projects that would require the use of the additional employee making them a much-needed commodity.

The Director received a letter from OFM stating that they cannot grant the additional FTE, and that the request would need to be presented to the Legislature. CJTC is currently preparing a decision package to present to the Legislature that we do not need the funding for the FTE; however, we do

need approval from the Legislature to grant the additional FTE. If we do not get the additional FTE, the Department of Personnel has granted the ability to hire a temporary employee for 9-months.

Capital Budget

CJTC did not receive funding for the Capital Budget. Part of the money that would have been received would have been spent to replace the damaged wall in the dormitory as well as other things that need to be replaced.

Next year, CJTC will demonstrate, to the Legislature, that funding that has been provided to the agency to run this facility is inadequate.

Accreditation

The Washington State Criminal Justice Training Commission will be pursuing both of the following:

Commission on Accreditation of Law Enforcement Agencies (CALEA)

In the CALEA Accreditation process there are approximately 185 standards.

STANDARDS

The standards address nine major law enforcement subjects:

- ***Role, responsibilities, and relationships with other agencies***
- ***Organization, management, and administration***
- ***Personnel structure***
- ***Personnel process***
- ***Operations***
- ***Operational support***
- ***Traffic operations***
- ***Prisoner and court-related activities***
- ***Auxiliary and technical services***

GOALS

The standards help law enforcement agencies:

- ***Strengthen crime prevention and control capabilities***
- ***Formalize essential management procedures***
- ***Establish fair and nondiscriminatory personnel practices***
- ***Improve service delivery***
- ***Solidify interagency cooperation and coordination***
- ***Boost citizen and staff confidence in the agency***

Agencies that seek accreditation are required to comply only with those standards that are specifically applicable to them. Applicability is based on two factors: an agency's size and the functions it performs. Applicable standards are categorized as mandatory or other-than-mandatory. Agencies must comply with all applicable mandatory standards and 80% of applicable other-than-mandatory standards. If an agency cannot comply with a standard because of legislation, labor agreements, court orders, or case law, waivers can be sought from the Commission.

There are two agencies that are currently accredited, certified, or recognized by CALEA, which are:

- Kentucky Department of Criminal Justice Training
- North East Multi-Regional Training Inc.

There are currently 17 academies that are "to be" accredited, certified, or recognized through CALEA.

CALEA information was obtained from <http://www.calea.org/>.

American Correctional Association (ACA)

In the ACA Accreditation process there are 92 non-mandatory standards, and 11 mandatory standards. If you miss one mandatory standard, you miss the entire audit. The 11 mandatory standards are health and safety issues. To do this, we will need to integrate many of the standards into our personnel policies.

The Standards and Accreditation Department of the ACA serves a dual mission of providing services for ACA and the Commission on Accreditation for Corrections (CAC). These services include the development and promulgation of new standards, revision of existing standards, coordination of the accreditation process for all correctional components of the criminal justice system, semi-annual accreditation hearings, technical assistance to correctional agencies, and training for consultants who are involved in the accreditation process.

One of the ACA's greatest strengths has been the development of national standards and implementation of the accreditation process. Through accreditation, an agency is able to maintain a balance between protecting the public, and providing an environment that safeguards the life, health, and safety of staff and offenders. Standards set by the ACA reflect practical up-to-date policies and procedures, and function as a management tool for over 1,500 correctional agencies in the United States. Approximately 80% of all state departments of corrections and youth services are active participants. Also, included are programs and facilities operated by the Federal Bureau of Prisons, the US Parole Commission, and the private sector.

ACA has accredited 11 correctional training academies, which are:

- Davidson County Sheriff's Office, Tennessee
- Massachusetts Department of Corrections
- Connecticut Department of Corrections
- New York State Department of Correctional Services
- Kentucky Department of Corrections
- Ohio Department of Rehabilitation and Corrections
- Louisiana Department of Public Safety and Corrections
- Arkansas Department of Corrections
- Texas Department of Criminal Justice
- Colorado Department of Corrections
- New Mexico Corrections Department

ACA information was obtained from <http://www.aca.org/>.

CJTC staff recently met with Robert Verdeyen, ACA Standards and Accreditation Department Director, on August 27, 2003. He discussed the advantages, disadvantages, and answered questions from staff.

The Criminal Justice Training Commission will be one of the first agencies accredited through both ACA and CALEA. The Director would like to have the ACA audit in September 2004, and the CALEA audit in September 2005.

The Commission will receive a copy of all of the policies to ensure that the standards are reflected in the policies.

The Director has hired an intern, Adam Sanders, on a temporary basis, to help with the accreditation process.

There are several advantages, at this point. The main reason is that it gives a way for us to look at the agency to make sure that we are in compliance with all standards that we need to comply with both in law enforcement and corrections. It is also important, since most of the agencies within the state are accredited, that we go through the same accreditation process.

Greg Baxter

Mr. Baxter was hired on September 8, 2003, as the Human Resources Manager for the CJTC. He has a very long and distinguished career in Human Resources both as a faculty member and as a practitioner. He has a Doctorate of Business Administration. He was recently employed at the War College in Carlisle, Pennsylvania, for three years.

Emergency Plan

The CJTC is establishing an Emergency Plan. There are mandates, from the Governor's Office, that will be included in the plan. The Director asked that the Commission review the Emergency Plan and provide feedback.

Lacey Lease

The Office of Financial Management and General Administration notified the Director that CJTC staff are not properly housed, with the Washington Association of Sheriff's and Police Chiefs (WASPC), in the Meridian Campus area (Lacey). This is due to an agreement with the cities of Lacey, Olympia, and Tumwater that state agencies will only be located in certain areas of those cities.

The Director and Larry Erickson, WASPC Director, met with the Director of General Administration (GA) on how to fix the problem. The Director of GA suggested requesting a variance from the City of Lacey and they, as well, would accept their residency in the WASPC Building.

The Director received a letter from the City of Lacey dated August 5, 2003, granting the variance. The CJTC has a lease until the end of September 2003; the CJTC has asked for an extension of the lease from WASPC.

Certification/Decertification for Corrections

The 2001 legislature enacted a mandatory certification of all peace officers in Washington State; however, this provision did not include correctional officers. The Washington State Criminal Justice Training Commission (WSCJTC) is proposing, through a decision package, a mandate to certify correctional officers. The decision package addresses the certification and decertification standards that would be applied to all correctional officers working in corrections within the state.

The decision package proposes the expansion of a certification/decertification process to include corrections officers working in jails, prisons, community corrections, juvenile facilities, and juvenile parole and probation. The WSCJTC offers the opportunity to expand this vital role in enhancing the public trust of corrections officers statewide.

Without a mechanism that eliminates from the corrections profession those individuals who through their conduct have demonstrated an inability to protect their community, the communities of Washington State will have a diminished view of the corrections profession. In addition, eliminating those officers will be a positive step in providing more secure facilities and a safer working environment for the remainder of staff and offenders. Establishing a process of certification and decertification will create a means for eliminating those individuals who do not belong in the corrections profession.

The Director and Al Isaac, Corrections Manager, have spent a lot of time lobbying various groups to support the certification/decertification for Corrections. On September 9, 2003, the package was sent to the Governor's Office to be introduced as a bill in the next session.

Last year, the decision package was reviewed by the Governor's Office. When it was noticed that a fiscal note accompanied the Z bill the Governor's office did not approve the bill. The Director believes that they are supportive of the concept, but not the money associated with it.

In order to begin this process in a time of scarce funding, the Department of Corrections (DOC) and the CJTC will be involved in a partnership. DOC will provide a full-time employee for the period of one year. It is anticipated that by the time the legislation is introduced, it will be 2005 by the time that everyone is grandfathered. The FTE would then be used for 2005-2006. This decision package has no cost for the first two years.

Annual Report

The Annual Report will be distributed, in CD-ROM form, next week.

STAFF REPORTS

Selection Process

Commander Ron Price, BLEA

The Deputy Director introduced Commander Ron Price, who will soon be attending the FBI National Academy in Quantico, Virginia.

The Commander's first goal, after his hire, was to formalize a BLEA/Police Corps staff selection process. In July 2003, assisted by Rafael Padilla, Police Corps Coordinator, a new selection process for TAC officers was begun.

At the first selection process, there were a total of 19 applicants. From the process, three candidates were hired. They are as follows:

Officer April Meyers

Seattle Police Department, 5 years

Officer Meyers has a Bachelor's Degree in Economics from the University of Akron. Prior to her employment with the Seattle Police Department, Officer Meyers was an Officer in the United States Army stationed dominantly in Germany.

The Commander has given Officer Meyers full control over the Report Writing curriculum.

Officer Herman Koppisch

Tacoma Police Department, 19 years

Officer Koppisch is a Patrol Police Specialist with the Tacoma Police Department, which is similar to a Master Police Officer. Officer Koppisch has a Bachelor's Degree from the University of Puerto Rico.

Officer Charles Porche

Olympia Police Department, 6 years

Officer Porche has a Bachelor's Degree in Business. He will be the back up instructor for the Patrol Procedures block of instruction. He has been instructor certified in several areas.

The Commander has given Officer Porche full control over the Physical Training program.

At the next available opening, assumed to be in the spring, a fourth TAC officer will be brought on board. Officer Shelly Hamel of the Federal Way Police Department will possibly fill this position.

Assistant Commander

Officer Dave Campbell, Assistant Commander, will return to his agency, Lacey Police Department, in January. Assistant Commander interviews are currently being conducted. With their

recommendation, a name will be forwarded to the Director and Deputy Director for final approval. The intended start date for the new Assistant Commander is December 1, 2003.

Officer Kory Pearce

Olympia Police Department

Officer Pearce has been with the Basic Law Enforcement Academy for 4 years. The Commander stated that he believes that Officer Pearce is one of the finest TAC staff the Basic Law Enforcement Academy has ever had.

National Indian Youth Police Academy (NIYPA)

Officer Kory Pearce, Instructor

The 2003 National Indian Youth Police Academy was a huge success. Last year, the NIYPA was held in San Bernardino, California. This year CJTC hosted the Academy. The Academy consisted of 60 youth, ages 13-16, from across the United States (37 different tribes and 20 states). The NIYPA staff consisted of 20 people to include medics, junior counselors, a film crew, etc.

The students started each day with a drill ceremony, and they participated with the BLEA classes at the morning flag salute.

Officer Pearce thanked the following, but not limited to:

- Washington State Patrol
- Port of Seattle Police Department
- Seattle Police Department
- King County Sheriff's Office
- Kent Police Department
- Renton Police Department
- Washington Police Corps
- Tacoma Police Department
- United States Attorney's Office
- Washington State Traffic Safety Commission
- Washington State Criminal Justice Training Commission

The Washington State Traffic Safety Commission, for the bicycle rodeo put on by the Washington Police Corps, donated eighty helmets. Each student received a free helmet to take home.

The Academy had its own courses of instruction. The CJTC provided the students with instruction and introduction to the range, the Firearms Training Simulator (FATS), defensive tactics, and the bicycle course. In addition, the students participated by acting in BLEA criminal investigation mock scenes.

Initially 20 students voluntarily participated in a physical agility test, which tested their stamina. After the first testing, a majority of the class participated.

One of the main goals for the program is to get the junior level youths (ages 13-16) involved in a program like this to help them become an active participant in their community, and to teach them how to become a productive member of society.

Regional Training

Doug Blair, Certification/Regional Training Manager

The Director contacted Mr. Blair approximately a year ago stating that the CJTC needed to be more in contact with its customers. Since that time, several managers have been moved out into the field. Tony Anderman is the Regional Training Manager for the eastern region of the state, and is stationed in Spokane. Leslie (Lee) Brandt is the Regional Training Manager for the northwest region

of the state, and is stationed in Everett. Roger Heine is the Regional Training Manager for the southwest region of the state, and is stationed at the CJTC.

Each of the managers is responsible for coordinating the in-service training for their region. All requests for training come through the regional training manager of that region.

BLEA Assessment

Carri Brezonick, Quality, Standards & Technology

In August, a Basic Law Enforcement Academy Assessment Report was distributed.

Carri will be meeting with Basic Law Enforcement Academy TAC staff to discuss what the report found and what the next steps may be. The process will take over a year to look at the delivery systems.

The report shows that the content that is delivered to the students is quite "sound". The areas that need to be improved upon are report writing and communications, which BLEA staff has already begun to review.

Senate Bill 5473

Senate Bill 5473 passed in the spring, which will require the Criminal Justice Training Commission to train officers on interacting with developmentally disabled and mentally ill persons.

In August 2003, the first meeting was held. The CJTC staff invited all of the groups and individuals who testified in the Senate hearings to participate in the curricula development process. There were approximately 20 individuals from the developmental disability community as well as mental health. The next scheduled meeting will be held in October 2003, which will include individuals who are self-advocates from the developmental disability community and mental health.

Senate Bill 5473 was passed; however, no funding was received. Guests have volunteered to offer transportation for those individuals who would like to attend the next meeting and are unable to travel on their own. The Washington State Mental Health Commission has offered to provide funding.

The legislation requires that a portion of the training be delivered electronically.

Meeting adjourned at 11:41 a.m.

Next Meeting: December 10, 2003, at 10:00 a.m. (CJTC)
--

Minutes written by: Sonja Hirsch, Confidential Secretary

Reviewed by: Michael D. Parsons, Executive Director
Rachelle Parslow, Secretary, Washington Police Corps
Darlene Tangedahl, Secretary, Corrections Division