

Washington State

**Criminal Justice Training Commission**

Location: WSCJTC Commission Room, Burien WA and Zoom

## September 10, 2025 – 10:00 a.m.

|  |  |
| --- | --- |
| * Welcome
 | Chair Sapp |
| * Roll Call
 | Stephanie Huffman |
| * Chair’s Report
	+ Public Comment
	+ Bylaws Update
 | Chair Sapp |
| * Director’s Report
	+ Certification Report
 | Executive Director AlexanderAssistant Director Bliss |
| * New Business
	+ June 2025 Meeting Minutes
* 2025 IIT Best Practices Annual Update
* WAC 139-06-060 – Hearing Panels
* WAC 139-06-070 – Conference and Hearings Procedures
* WAC 139-06-080 – Filing of Documents for Hearings
* WAC 139-06-110 – Final Order
* Certification Policies
	+ Chapter 7 Policy 01 Complaints
	+ Chapter 7 Policy 02 Complaint Handling
* Canine Evaluator Application
* Certification Hearing Panel Member Applications
	+ Chief Rodger Funk
	+ Chief Mark Williams
 | Chair SappAlex BuijsKayla Wold, Assistant Director Bliss & Lacey LedfordAssistant Director BlissCertification Operations Division Manager Jenkins-WeaverKayla Wold |
| * Adjourn
 | Chair Sapp |
|  |

**Commission Chair:**

Chief Penelope Sapp, Kitsap County Jail

Phone: 360/337-4514

Email:

penelope.sapp@commissioner.cjtc.wa.gov

**Commission Vice Chair:**

Tim Reynon, Tribal Representative,

Puyallup Tribe

Phone: 253/ 363-6129

Email:

tim.reynon@commissioner.cjtc.wa.gov

**Executive Director:**

Monica Alexander, WSCJTC

Phone: 206/835-7372

Email: monica.alexander@cjtc.wa.gov

**Executive Assistant:**

Stephanie Huffman, WSCJTC

Phone: 206/835-7372

Email: stephanie.huffman@cjtc.wa.gov