

Opening – Part-Time Background Investigators

National Testing Network (NTN) is a distinguished organization in the public safety testing field, specializing in recruitment, entry-level examination administration, background investigation services, and customized promotional assessments. NTN is reshaping the public safety testing environment through sophisticated technology, precise recruitment strategies, and a continuous testing model maintained by a dedicated team of background investigators. This comprehensive methodology provides agencies with an integrated solution to enhance recruitment, selection, and investigative operations.

NTN is seeking part-time background investigators to assist clients across the country. The preferred candidates will be current or former law enforcement professionals who possess experience as sworn officers and have a proven record in conducting candidate background investigations within the public safety sector.

Job Title: Part-Time Background Investigator

Travel: Minimal, remote/virtual investigations nationally from home or office

Pay Scale Base: Hourly

Classification: Independent Contractor Position

Location: National (any state)

Requirements: Unarmed Private Investigator License (for your respective state)

General Functions

Assist NTN in executing thorough background investigations for public safety candidates applying to our agency clients. Responsibilities encompass conducting candidate interviews, verifying references, reviewing pertinent documentation, performing home and family evaluations, and preparing comprehensive administrative reports for final submission. All tasks are carried out remotely within a virtual environment.

Essential Duties and Responsibilities

- Ability to perform background investigations on public safety candidates (sworn, non-sworn, contractor, and executive-level positions)
- Investigate the candidates for the following positions:
 - Firefighters, Police Officers, 911 Dispatchers, and Corrections officers, Public Safety Staff
- Work closely with NTN's operations department on process and reporting
- Work closely with NTN's Senior Field Consultant on workflow and agency expectations
- Familiar with investigation techniques from previous law enforcement experience
- Ability to work part-time sometimes with short notice and complete background files in a timely, accurate, and professional manner to client specs.

Desired Skills, Knowledge, and Abilities

- Successfully held one of the following titles – Patrol, Detective, Sergeant, Captain, Assistant Chief, or Chief
- Computer knowledge for Video, Teleconferencing, Zoom, or other PC meetings
- Complete understanding of public safety candidate background investigation processes
- Outgoing, comfortable, and effective in professional settings
- Strong written and oral communication skills
- Strong interview and documentation skills
- Attention to detail is a must
- Ability to self-manage through a flexible work schedule
- Strong interpersonal skills, including the ability to communicate and collaborate effectively with other team members and departments
- Ability to coordinate information, set deadlines for self, and meet these for client and NTN
- Flexible; adapts well to changing circumstances

Interested Applicants should send a cover letter and resume to:

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